



**Lostwithiel Town Council
Tuesday 6 August 2019**

Cornwall Councillor Report

Cornwall Councillor Martin sent his apologies to the meeting.

Meeting Minutes

A meeting of the Town Council was held in Lostwithiel Library on Tuesday 6 August at 7pm.

Councillors Present

Deputy Mayor Ross, Councillor Anders,
Councillor Clarke, Councillor Duffin,
Councillor Guiterman, Councillor Hatton,
Councillor Henderson, Councillor Hensman,
Councillor Mrs Jarrett, Councillor Jarrett,
Councillor Lindley, Councillor Morgan & Councillor Sweeney.

In attendance

Three members of the public were in attendance.
Town Clerk Mrs Harris was in attendance.

126/19 Apologies of Absence.

Apologies for absence were received and accepted from Mayor Hughes, Councillor Beedell & Councillor Risner.

127/19 Declarations of Interest

Councillor Duffin declared a non-registerable interest in agenda item 15b) Lostwithiel Rotary - Pendour Park Play area.

Councillor Morgan declared a non-registerable interest in agenda item 7 Planning Application PA19/06091.

128/19 Public Participation

The Council was addressed regarding the following: -

Agenda item 11 BT Consultation regarding proposed removal of public payphones.

Agenda item 10 Bank Holiday change to mark 75th Anniversary of VE Day. The Council was advised that a commemorative booklet is being prepared by residents which will include the names of all those lost to Lostwithiel in the Second World War. Some suggestions of events to mark the 75th anniversary of VE Day were put forward.

129/19 Minutes 16 July 2019

It was requested by the clerk that Council approves amendment of the minute heading for minute reference **112/19** to **National Association of Local Councils (NALC)**.

It was **resolved** to accept this amendment and that the minutes dated 16 July 2019 are accepted, approved and duly signed by Deputy Mayor Ross.

130/19 Heritage Buildings Committee Minutes

It was **resolved** to accept and adopt the Heritage Buildings Committee Minutes dated 14 May 2019.

131/19 Staffing Committee Minutes

It was **resolved** to accept and adopt the Staffing Committee Minutes dated 9 April 2019.

132/19 Planning Applications

Councillor Morgan having previously declared a non-registerable interest left the meeting room.

- a) PA19/06091 5 Tanhouse Road Lostwithiel
Proposed porch and ground floor shower room.

It was **resolved** to support this application.

Councillor Morgan re-joined the meeting.

- b) PA18/02506 Land North West of Lostwithiel School
The Brambles

The clerk advised Council that notification has been received that this planning application will receive the consideration of Cornwall Council's Central Planning Committee on 3 September 2019. It was **resolved** that both Councillor Guiterman and Councillor Henderson will attend this meeting as Lostwithiel Town Council representatives and that Councillor Guiterman will address the Committee on behalf of the Town Council.

133/19 Planning Decisions

PA19/04264 Land opposite Tanhouse, Tanhouse Road
Lostwithiel
Proposed new access
Approved.

PA19/04406 St Winnow C of E School Grenville Road
Lostwithiel
Infill of courtyard to create additional teaching space.
Approved.

- PA19/04407** St Winnow C of E School Grenville Road
Lostwithiel
Listed Building Consent for infill of
courtyard to
create additional teaching space.
Approved.
- PA19/04864** 38 Uzella Park Lostwithiel
Proposed erection of a replacement
porch and side extension to the dwelling
Approved.
- PA19/05309** Barclays Bank Flat, 17 Queen Street,
Lostwithiel
Proposed conversion of first floor flat and
loft space to form two separate
apartments together with provision of
roof lights and the demolition of a
chimney in the roof.
Approved.

134/19 Play area inspections

It was **resolved** to approve the cost of cutting the vegetation coming over and through the play area fence against the railway at Coulson Park and a cut of the King George V play area and around the play area perimeter fencing.

135/19 Bank Holiday change 75th Anniversary of VE Day

It was **resolved** that Lostwithiel Town Council would support a group set up to arrange a VE commemorative event for the town.

136/19 BT payphone consultation

It was **resolved** to have no objection to the removal of the Cott Road/Grenville Road payphone removal and to object to the

removal, in line with Annex 1 of Ofcom's Guidance, of the North Street pay phone.

137/19 Cornwall Council Library Transformation Partner feedback

It was **resolved** to add to the drafted feedback that at handover the training was good but too broad. It would have been beneficial if it was more site specific. It was further resolved to add to the what surprised you most section a) Things are still outstanding i.e. painting and lighting b) That the electrical issue was not resolved faster at the time and still awaits final resolution.

138/19 Cornwall Council Community Network Panel Extraordinary Panel Meeting 9 September

Council discussed the information provided and considered that it was unable to make a decision until Cornwall Council's Localism team has

- a) confirmed the delegated powers given to the Community Network Areas
- b) clarified if the agenda item is consistent with the delegated powers given to the Community Network Areas.

Council considered the wording of the Community Network agenda item too vague and instructed the clerk to obtain clarification regarding the following: -

- a) Have the proposed areas been defined by road mileage or on an equal split of geographical area?
- b) Will there be a detailed set of criteria issued to the five areas within the Community Network Area regarding how the money can be spent?

It was decided to defer this agenda item for consideration on

either 20 August or 3 September dependant on the date of receipt of the requested information.

139/19 Climate Emergency resolution – task and finish group

It was **resolved** to appoint a task and finish group to draw up an action plan for full Council consideration which will implement the resolution made under minute reference **110/19**. It was further **resolved** to appoint Councillors Duffin, Guiterman, Hatton & Jarrett to this task and finish group. Councillor Hatton agreed to arrange the first meeting.

140/19 Lostwithiel Rotary

a) It was **resolved** to accept Lostwithiel Rotary's very generous offer of £1,500 for repair/replacement of the Town Notice boards with priority to be given to those on the Parade and in the Car park. The clerk was instructed to ask Lostwithiel Rotary if the money could be spent on a new noticeboard for the Parade and if their organisation has suitable Public Liability would they please consider erecting this noticeboard and the new Cemetery noticeboard.

b) Councillor Duffin left the meeting room.

It was **resolved** to thank Lostwithiel Rotary for ring fencing £350 for the Pendour Park play area and to instruct the clerk to advise Rotary that as soon as the current safety issues have been resolved the Council will be back in contact with Rotary regarding potential uses for the monies.

Councillor Duffin re-joined the meeting.

141/19 Public Toilet

It was **resolved** to instruct the clerk to reply to the email received by advising that the Town Council is very disappointed that the writer considers that Lostwithiel's gender neutral public toilet is not acceptable. Nationally there is an increase in provision to address the concerns of transgender people.

142/19 Shire Hall Moor Crosses

It was **resolved** to instruct the clerk to follow the ICCM recommendations namely to erect a notice asking a family member to contact the Town Council office and leave this notice in place for two months. If nobody approaches the Council in that time, put up a further notice stating that the crosses will be removed and retained by the Council on xxx date and leave this sign in place for a minimum of one month.

142/19 Mr Crago Tree Planting

- a) It was **resolved** to agree to the change of the location of the tree from outside of Lostwithiel School to Coulson Park. (The exact location of the tree to be decided by the Town Council which will be adjacent to the road boundary at the 'town' end of the Park).
- b) It was **resolved** to instruct the clerk to make Mr Crago's family aware of the advice obtained from Land & Heritage regarding the species of tree.

143/19 GWR Devon & Cornwall Timetable Group Meeting

It was **resolved** to approve Mayor Hughes's attendance at this meeting at no cost to Lostwithiel Town Council.

144/19 Town Council Parks

It was **resolved** to approve the purchase of the 2 new locks and to delegate to the Town Clerk the authority to put appropriate measures in place.

145/19 Quarterly Financial report

Council agreed to the clerk's request to defer this agenda item to the next meeting.

146/19 Accounts & Finance

It was **resolved** that cheques 101266-101282 totalling £5,229.07 are authorised for payment.

Cheque Ref	Payee Name		Amount Paid
101266	Clarity Copiers Ltd	Copy charges	£67.33
101267	K Hill & Partners	Pendour cut & collect	£45.60
101268	Lovely Foundation CIC	Cobra purchase	£702.00
101269	Simon May	Public toilet new tap	£285.00
101270	Phoneta	Lone worker service	£12.30
101271	SW Water	Public toilet & Edgcumbe House water	£97.56
101272-275	Salary related expenses	Salary related expenses	£3704.55
101276	Mrs C Doyle	Stamps & milk	£14.06
101277	T Hughes	Padlock and lock	£21.98
101278	Biffa	Cemetery bin	£35.81
101279	Com. Business Solutions	Stationery	£54.25
101280	Mrs S Harris	stamps	£48.05
101281	EDF Energy	Car park	£125.58
101282	Cornwall Council	Learning hub licence	£15.00
		Total	£5229.07

147/19 Correspondence

Edgcumbe House

Water still coming in around the chimney

King George V

Himalayan Balsam

The clerk was instructed to contact Scott & Co to ask for further recommendations as the solutions thus far have not proved successful.

Councillor Guiterman offered to check the plants at the King George V playing field drainage outlet and if Himalayan Balsam is confirmed to remove it.

148/19 Notices

None

149/19 Items for next agenda

Edgcumbe House

Allotment update

Council Policies

VE Day anniversary – Lostwithiel Town Council to form a group to work with members of the public to arrange a commemorative event

Community Network Panel Extraordinary meeting agenda item

Pendour Play area - press release & legal advice

Quarterly Financial report

The meeting closed at 8.40pm

Chairman

Date