



**Lostwithiel Town Council  
Heritage Building Committee Meeting  
will be held at Lostwithiel Library  
on Tuesday 27 August 2019 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Committee Chairman Mrs Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

### **Meeting Agenda**

1. To receive and accept Apologies of Absence.

2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes
4. To receive the minutes of the Heritage Buildings Committee meeting held on 23 July 2019.
5. Architectural Heritage Fund Transforming Places – to consider the respond received to the Council's Project enquiry form.
6. Governance and scoping – to develop a list of specific objectives for the scoping project.
7. Quick Guildhall project – to give some consideration to possible short-term uses for the building to be facilitated after the receipt of the Building Condition Survey.
8. Rental of space – to consider the [www.meanwhilespace.com](http://www.meanwhilespace.com) model.
9. Items for the next agenda and to note written notice of the wording of any motions for the Committee meeting to be held on 24 September 2019 are to be received by the Town Clerk by midday Thursday 5 September 2019.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

10. Buildings Condition Survey – to approve, for consideration by Full Council, the tender document as drafted.

*S Harris -*

Mrs S Harris  
Town Clerk  
20/08/2019