



**Lostwithiel Town Council Meeting
will be held at Lostwithiel Library
on Tuesday 6 August 2019 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Hughes will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.

2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes
4. To receive the minutes of the meeting held on 16 July 2019 having previously been circulated and taken as read.
5. To receive and adopt the Heritage Buildings Committee minutes dated 14 May 2019 having previously been circulated and taken as read.
6. To receive and adopt the Staffing Committee minutes dated 9 April 2019 having previously been circulated and taken as read.
7. To consider planning applications
 - a) PA19/06091 5 Tanhouse Road, Lostwithiel
Proposed porch and ground floor shower room.
 - b) To consider any planning applications received since the publication of the agenda
8. To receive planning decisions.

9. Play area inspections – to note the inspection reports and any action required.
10. Bank Holiday Change to mark the 75th anniversary of VE Day on Friday 8 May 2020 – to consider if Lostwithiel Town Council would support a group set up to arrange a commemorative event for the town.
11. BT Consultation regarding proposed removal of public payphones at North Street (59 calls in the last 12 months) and Cott Road/Grenville Road (3 calls in the last 12 months) – to consider if Lostwithiel Town Council wishes to:
 - a) adopt either of the phone boxes
 - b) object to the removal (the Council will need to provide reasons for objection in line with Annex 1 of Ofcom's Guidance)
 - c) no objection – agree to the removal proceeding.
12. Cornwall Council Library Transformation Partner feedback – to approve Lostwithiel Town Council's response.
13. Cornwall Council Community Network Panel Extraordinary Panel Meeting 9 September – to approve Lostwithiel Town Council's response to the following:
 - a) The Panel will agree, in principle, for funds to be split 5 ways between the Cornwall Council Wards of:
 - (i) Lostwithiel – consisting of Parishes Lanlivery, Lostwithiel, Bocconoc, Broadoak, St Winnow & St Veep
 - (ii) Fowey & Tywardreath – consisting of Parishes - St Sampson, Fowey & part of Tywardreath & Par
 - (iii) Par & St Blazey Gate – consisting of part of St Blaise, part of Tywardreath & Par
 - (iv) Bugle (part of) – consisting of Luxulyan Parish

(v) St Blazey – part of St Blaise and Part of Tywardreath & Par

Subject to further discussion in relation to:

- Major Schemes – where a collective approach supports the aim of the Community Network Panel
- Unspent remaining amounts being disbursed to the Community Network Panel collective funds.

This principle is to be agreed annually.

b) Highways Scheme monies to be allocated to the purchase of Mobile Speed Activation Signs

14. Climate Emergency resolution minute reference **110/19**
- to consider setting up a task and finish group to draw up an action plan to implement the resolution.

15. Lostwithiel Rotary –

a) to consider the offer of up to £1,500 for the repair/replacement of Town noticeboards.

b) to consider the offer of £350 for Pendour Park play area following a direct approach to Rotary by Councillor Duffin.

16. Public Toilet – to consider the comments received from a disappointed visitor regarding the ‘combined’ toilet facility.

17. Shire Hall Moor crosses – to consider the course of action recommended by Institute of Cemetery & Crematorium Management.

18. Mr Crago Tree planting – to consider the following: -

a) the request for a change in location from the verge outside Lostwithiel School to Coulson Park.

b) the information received regarding the species of tree

19. GWR Devon & Cornwall Timetable Group Meeting at Exeter – to authorise Mayor Hughes’s attendance at no cost to Lostwithiel Town Council.
20. Town Council parks – to approve the purchase of new locks and other measures considered appropriate.
21. Quarterly Financial report – to consider approval of the report provided
22. Accounts & Finance – to approve payment of the following: -

Cheque Ref	Payee Name		Amount Paid
101266	Clarity Copiers Ltd	Copy charges	£67.33
101267	K Hill & Partners	Pendour cut & collect	£45.60
101268	Lovely Foundation CIC	Cobra purchase	£702.00
101269	Simon May	Public toilet new tap	£285.00
101270	Phoneta	Lone worker service	£12.30
101271	SW Water	Public toilet & Edgcumbe House water	£97.56
101272-275	Salary related expenses	Salary related expenses	£3704.55
101276	Mrs C Doyle	Stamps & milk	£14.06
101277	T Hughes	Padlock and lock	£21.98
101278	Biffa	Cemetery bin	£35.81
101279	Com. Business Solutions	Stationery	£54.25
101280	Mrs S Harris	stamps	£48.05
		Total	£5088.49

23. Correspondence
24. Notices
25. Items for the next agenda and to note written notice of the wordings of any motions for the Council meeting to be held on 20 August 2019 are to be received by the Town Clerk by midday on Monday 12 August 2019.

S Harris

Mrs S Harris

Town clerk

30/07/2019