



**Lostwithiel Town Council  
Tuesday 2 July 2019**

**Meeting Minutes**

A meeting of the Town Council was held in Lostwithiel Library on Tuesday 2 July at 7pm.

**Councillors Present**

Mayor Hughes, Deputy Mayor Ross,  
Councillor Anders, Councillor Clarke,  
Councillor Duffin, Councillor Guiterman,  
Councillor Hensman, Councillor Mrs Jarrett  
& Councillor Jarrett.

**In attendance**

Twenty-eight members of the public were in attendance.  
Town Clerk Mrs Harris was in attendance.

**077/19 Apologies of Absence.**

Apologies for absence were received and accepted from  
Councillor Beedell, Councillor Hatton, Councillor Henderson,  
Councillor Lindley, Councillor Morgan, Councillor Risner &  
Councillor Sweeney.

**078/19 Declarations of Interest**

Mayor Hughes, Councillor Mrs Jarrett & Councillor Jarrett declared non-registerable interests in agenda item 6 planning applications PA19/04406 & PA19/04407 St Winnow School.

Deputy Mayor Ross declared a non-registerable interest in agenda item 6 planning application PA19/04864 38 Uzella Park.

**079/19 Public Participation**

The Council was addressed regarding declaring a climate emergency.

**080/19 Minutes 4 June 2019**

It was **resolved** that the minutes dated 4 June 2019 are accepted, approved and duly signed by Mayor Hughes.

**081/19 Heritage Buildings Committee Minutes 23 April 2019**

The minutes were noted by Council.

**082/19 Planning Applications**

Mayor Hughes, Councillor Mrs Jarrett & Councillor Jarrett having previously declared non-registerable interests left the meeting room. The St Winnow School planning applications were chaired by Deputy Mayor Ross.

- a) PA19/04406 St Winnow C of E School Grenville Road  
Lostwithiel  
Infill of courtyard to create additional teaching space.

It was **resolved** to support this application.

- PA19/04407 St Winnow C of E School Grenville Road  
Lostwithiel  
Listed Building Consent for infill of courtyard to create additional teaching space.

It was **resolved** to support this application.

Mayor Hughes, Councillor Mrs Jarrett & Councillor Jarrett re-joined the meeting and Mayor Hughes resumed as Chairman.

PA19/04759      Land to the west of 12A Cott Road Mill Hill  
Lostwithiel

It was **resolved** to support this application.

PA19/04774      BT Telephone Exchange opposite 22 Summers  
Street Lostwithiel  
Removal of two leaning trees

Cornwall Council advised on 1 July 2019 that this application has been declared invalid due to inaccuracies.

Deputy Mayor Ross having previously declared non-registerable interests left the meeting room.

PA19/04864      38 Uzella Park Lostwithiel  
Proposed erection of a replacement porch and  
side extension to the dwelling.

It was **resolved** to support this application.

Deputy Mayor Ross re-joined the meeting.

b) None

### **083/19      Planning Decisions**

**PA19/01835**      The Mount Restormel Road Lostwithiel  
Sycamore – fell  
**Decided not to make a TPO.**

**PA19/01931**      Terras House Terras Hill Lostwithiel  
T1 – Lime Pollard to a height of 10m leaving an 8m  
crown spread.  
**Decided not to make a TPO.**

- PA19/02217** Bee Cottage, Terras Hill, Lostwithiel  
Proposed first floor extension, proposed internal alterations with new window to proposed kitchen, new sliding doors to proposed dining room and proposed veranda.  
**Approved.**
- PA19/02300** Kirsco, Rose Hill, Lostwithiel  
Change of roof at eastern elevation from hip to gable and minor extension in line with existing roof overhang on the southern elevation.  
**Approved.**
- PA19/03463** Kingfishers Reach 8 River Fowey Retreat. Cott Road, Lostwithiel  
Erection of a garage and attached workshop and woodstore. Removal of french doors and installation of bi-fold doors to the rear elevation of the main dwelling.  
**Approved.**

**084/19 Planning Appeal**

**APP/DO840/W/19/3228515**

- PA18/09234** Land South West of Four Oaks St Nicholas Park  
Lostwithiel  
Outline planning permission with all matters reserved: Erection of 1 new dwelling.  
**APP/DO840/W/19/3228515**

It was **resolved** not to make further comment or modify/withdraw previous representations.

**085/19 Play Area Inspections**

It was noted by Council that there were no new issues to report.

**086/19 Community Governance Review**

It was **resolved** to submit the response as drafted.

**087/19 Forest Management**

It was **resolved** not to submit comments on forest management carried out by Forestry England or to submit comments regarding the current Forestry Standards.

**088/19 England Flood & Coastal Erosion Flood Risk Management Strategy consultation.**

It was **resolved** to endorse the National Flood Forum's draft response and to submit Lostwithiel Town Council responses to the consultation questions as drafted with the addition of: -

Q7a) inflated insurance premiums

Q18 Please provide a single point of contact for local residents to provide local knowledge which can in some circumstances alleviate the impact of a flood incident.

**089/19 Community Network Panel Year 2 Highways submission**

It was **resolved** to instruct the clerk to draft, for the meeting to be held on 16 July, a bidding application for Year 2 of the scheme which should include all the yellow lines the Town Council would like implemented. It was noted by Council that Lostwithiel was unsuccessful in the bidding process last year as a number of the items submitted were deemed to be outside the remit of the Community Network Highways scheme.

**090/19 Grass cutting contract task & finish group**

It was **resolved** to accept the recommendations of the initial report and to engage with the Wildlife Trust for some specialist advice and guidance. It was further **resolved** to approach the Environment

Agency to ask if it would be permissible to introduce an artificial all-weather surface on the flood plain.

**091/19 High Street Heroes Shed**

It was agreed to defer this agenda item pending a further conversation with Lovely Projects.

**092/19 Guildhall hire fees**

It was **resolved** to instruct the clerk to draw up a policy for the hire of Town Council buildings. Events arranged by local organisations to be charged at £15 per hour, commercial out of town organisations £40 per hour.

**093/19 Pendour Park panels**

It was **resolved** to take no action regarding the erection of panels on the ENE edge of the play area for the painting of murals.

**094/19 Pendour Park post installation inspection report**

Council considered the report provided.

It was **resolved** to: -

- a) Instruct the grass cutting contractor to cut the grass.
- b) Arrange for the bench to be moved, the bin to be emptied and the dog excrement removed.
- c) Check the safety matting again after the grass is cut and ask the suppliers to come back to re-pin the matting if required and replace the turf.
- d) Ask the supplier for safety data sheets on each piece of equipment and for an explanation regarding the diameter of the bowl.
- e) Arrange for a contractor to remove the tree and cut back the hedging.
- f) Arrange for RoSPA to reinspect the site.

**095/19 Mayor Making & Civic Service**

All Councillors attending the Mayor Making Ceremony were asked to meet at the library at 9.30am to process to the Church with the Mayor and visiting dignitaries.

**096/19 Flood Warden Co-ordinator resignation**

It was **resolved** to thank Councillor Mrs Jarrett for all her work with the Flood team.

Councillor Mrs Jarrett advised the meeting that she was happy to continue as a Flood Warden and continue to help with flood training.

**097/19 Fallen tree Coulson Park**

It was **resolved** to instruct the clerk to write the contractor to express the Council's disappointment.

**098/19 Accounts & Finance**

It was **resolved** that cheques 101239-101253 totalling £8,437.79 are authorised for payment.

<b>Cheque Ref</b>	<b>Payee Name</b>		<b>Amount Paid</b>
101239	Walter Bailey	Tarmac repair	£5.99
101240	British Gas	Electricity	£74.31
101241	Cormac	Sexton fees	£764.70
101242	Cornwall Council	DBS check fees	£196.00
101243	DCS Pest Control	Rodent control	£60.00
101244	Hudson Accounting Ltd	Internal Audit fee	£350.00
101245	Phoneta Business Ltd	Lone worker service	£13.50
101246	South West Water	Water charges public toilet from initial transfer – May 19	£1,724.01
101247	WesternWeb	Domain renewal, encryption & non- Councillor	£180.00

		Committee member function	
101248	Cormac	Asbestos removal	£352.80
101249	Biffa	Toilet cleaning	£1,110.17
101250-253	Salary related expenses	Salary related expenses	£3,606.31
		Total	£8,437.79

### **099/19 Correspondence**

It was noted that the Council has received correspondence regarding Climate Emergency, complaints regarding the public toilets and the allotments

### **100/19 Notices**

Mayor Making Sunday 14 July meet at library at 9.30am for Parade to Church for Mayor Making Ceremony starting at 10am.

### **101/19 Items for next agenda**

Climate Emergency

May Day Bank Holiday – Friday 8 May 2020

Defer bins agenda request

The meeting closed at 9.15pm

Chairman

Date