



**Lostwithiel Town Council Meeting
will be held at Lostwithiel Library
on Tuesday 2 July 2019 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Hughes will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.

2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes

4. To receive the minutes of the meeting held on 4 June 2019 having previously been circulated and taken as read.

5. To receive and adopt the Heritage Buildings Committee minutes dated 23 April 2019 having previously been circulated and taken as read.

6. To consider planning applications

- a) PA19/04406 St Winnow C of E School Grenville Road
Lostwithiel
Infill of courtyard to create additional teaching space.
- PA19/04407 St Winnow C of E School Grenville Road
Lostwithiel
Listed Building Consent for infill of courtyard to create additional teaching space.
- PA19/04759 Land to the west of 12A Cott Road Mill Hill
Lostwithiel
Reserved Matters application for the construction of a new dwelling following outline consent PA16/05930.

PA19/04774 BT Telephone Exchange opposite 22 Summers Street Lostwithiel

Removal of two leaning trees

(As this application is for works to trees in a Conservation Area, it will be decided under delegated authority. There is no need for the Town Council to submit any comments to the local planning authority.)

PA19/04864 38 Uzella Park Lostwithiel

Proposed erection of a replacement porch and side extension to the dwelling.

b) To consider any planning applications received since the publication of the agenda

7. To receive planning decisions.

8. Ministry of Housing, Communities & Local Government

Town & Country Planning (Appeals) (Written Representations Procedure) (England) Regulation 2009 – Appeal Reference APP/D0840/W/19/3228515 Outline planning permission with all matters reserved: Erection of 1 New Dwelling Land South West of Four Oaks St Nicholas Park Lostwithiel – to consider if the Council wishes to make further comments, or modify/withdraw the previous representation.

9. Play area inspections – to note the inspection reports and any action required.

10. Community Governance Review – to consider the draft response prepared by the task & finish group appointed on 16 April 2019 (Deputy Mayor Ross, Councillor Clarke & Councillor Henderson.)

11. Forest Management carried out by Forestry England (formerly Forestry Commission England) – to consider if Lostwithiel Town Council wishes to make comment on forest management carried out by Forestry England or the current Standard <http://ukwas.org.uk/>).
12. England Flood and Coastal Erosion Flood Risk Management Strategy consultation – to consider if Lostwithiel Town Council wishes to endorse the National Flood Forum’s draft response and/or make additional comments.
13. Community Network Panel Year 2 Highways submissions – to agree the Council’s submission.
14. Grass cutting contract task and finish group – to consider the group’s initial report.
15. High Street Heroes Shed – to consider siting a shed (8x6 Security Cabin Pent Shiplap Wooden Shed) behind the storage shed already sited on The Parade – South end.
16. Guildhall hire fees – to agree an hourly hire fee.
17. Pendour Park – to consider the request to give permission for a panel or panels to be erected on the ENE edge of the play area and that groups of school children are organised to paint murals on them.
18. Pendour Park – to consider the Playsafety post installation inspection report.
19. Mayor Making & Civic Service – to receive an update from Mayor Hughes.

20. Flood Warden Co-ordinator – to approve the request from Councillor Mrs Jarrett to stand down as a Flood Co-ordinator.

21. Fallen Tree Coulson Park – to consider the further information provided.

22. Accounts & Finance

Cheque Ref	Payee Name		Amount Paid
101239	Walter Bailey	Tarmac repair	£5.99
101240	British Gas	Electricity	£74.31
101241	Cormac	Sexton fees	£764.70
101242	Cornwall Council	DBS check fees	£196.00
101243	DCS Pest Control	Rodent control	£60.00
101244	Hudson Accounting Ltd	Internal Audit fee	£350.00
101245	Phoneta Business Ltd	Lone worker service	£13.50
101246	South West Water	Water charges public toilet from initial transfer – May 19	£1,724.01
101247	WesternWeb	Domain renewal, encryption & non-Councillor Committee member function	£180.00
101248	Cormac	Asbestos removal	£352.80
101249	Biffa	Toilet cleaning	£1,110.17
101250-253	Salary related expenses	Salary related expenses	£3,606.31
		Total	£8,437.79

23. Correspondence

24. Notices

25. Items for the next agenda and to note written notice of the wordings of any motions for the Council meeting to be held on 16 July 2019 are to be received by the Town Clerk by midday on Monday 8 July 2019.

S Harris

Mrs S Harris
Town clerk
25/06/2019