



## **Lostwithiel Town Council – Heritage Buildings Committee Meeting**

**Tuesday 26 March 2019**

### **Meeting Minutes**

A Meeting of the Town Council's Heritage Buildings Committee was held in Lostwithiel Library on Tuesday 26 March 2019 at 7pm.

### **Committee members present**

Mayor Jarrett, Councillor Guiterman, Councillor Hatton, Mr Holden, Professor Scott, Councillor Sweeney & Mr Watkins.

### **In attendance**

No members of the public were in attendance  
Town Clerk Mrs Harris was in attendance

### **HBC31/18 Apologies**

Apologies were received and accepted from Councillor Beedell, Mrs Walton & Dr Yates.

### **HBC32/18 Declarations of Interest**

None

### **HBC33/18 Public Participation**

None

### **HBC34/18 Committee Minutes 26 February 2019**

It was **resolved** that the minutes dated 26 February 2019 are accepted, approved and duly signed by Committee Chairman Mayor Jarrett.

### **HBC35/18 Revised Project Plan Template**

The Committee wished to record in the Committee minutes the Committee's gratitude to Professor Scott for preparing the detailed template.

Amendments were suggested and agreed on a page by page basis. Professor Scott advised that the revised edition would be ready for circulation in advance of the next Committee meeting.

**HBC36/18 Proposals for the end use of the buildings**

It was **resolved** to request that Council dedicates a whole meeting to the consideration of the project plan. The Committee acknowledged that at this stage Council anticipates a written quarterly report however, it considers it impossible to present the information collated in a brief synopsis as there are many issues that need Council's consideration.

**HBC37/18 Update Guildhall stair lift**

- a) The emailed correspondence from Scott & Co advising that the process was already in hand was noted by the Committee.
- b) The clerk advised the meeting that a stair lift installation firm had visited the Guildhall and advised that it is not going to be possible for any stair lift firm to install a legally compliant stair lift at the Guildhall.

It was noted by the Committee that Disability Cornwall can arrange for an access adviser to visit the buildings. The costs plus mileage would be £130 for 2 hours, £195 for half a day and £375 for a full day.

**HBC38/18 Buildings Tour 9 April**

All Committee Members able to attend the tour were asked to meet at the Library at 1.30pm.

**HBC39/18 Recommendations to Full Council – 2 April**

Special Council meeting to consider the project plan.

**HBC40/18 Items for next agenda**

None

The meeting closed at 9pm

Chairman

Date