



**Lostwithiel Town Council  
Tuesday 16 April 2019**

**Presentation regarding 17 Queen Street Lostwithiel**

Prior to Mr Galloway's presentation Mayor Jarrett read the following statement regarding pre-determination.

'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

Mr Shaun Galloway then addressed Council regarding his proposed plans to redevelop the first floor and the attic of the former Barclays Bank.

**Meeting Minutes**

A meeting of the Town Council was held in Lostwithiel Library on Tuesday 16 April 2019 at 7pm.

**Councillors Present**

Mayor Jarrett,  
Councillor Anders, Councillor Clarke,  
Councillor Duffin, Councillor Guiterman,  
Councillor Henderson, Councillor Hensman,  
Councillor Jarrett, Councillor Lindley,

Councillor Risner, Councillor Ross & Councillor Sweeney

### **In attendance**

One member of the public was in attendance

Town Clerk Mrs Harris was in attendance

### **497/18 Apologies of Absence**

Apologies for absence were received and accepted from the following Councillors: -

Councillor Beedell, Councillor Hatton, Deputy Mayor Hughes & Councillor Morgan.

### **498/18 Declarations of Interest**

Mayor Jarrett declared a non-registerable interest in agenda item 18 Accounts & Finance

Councillor Anders declared a non-registerable interest in agenda item 16 Lostfest 2019.

Councillor Guiterman declared a non-registerable interest in agenda item 16 Lostfest 2019.

Councillor Henderson declared a non-registerable interest in agenda item 18 Accounts & Finance

Councillor Sweeney declared non-registerable interests in agenda item 13 Erection of cobra system and agenda item 16 Lostfest 2019

### **499/18 Public Participation**

None.

### **500/18 Minutes 2 April 2019**

It was **resolved** that the minutes dated 2 April 2019 are accepted, approved and duly signed by Mayor Jarrett.

**501/18 Planning Applications**

None

**502/18 Play Area Inspections**

The annual RoSPA reports by noted by Council. It was **resolved** to instruct the clerk to implement all actions necessary.

**503/18 Community Governance Review**

It was **resolved** to appoint Councillor Clarke, Councillor Henderson & Councillor Ross to a task and finish group to prepare a draft response for consideration by Council on Tuesday 4 June.

**504/18 Cornwall Council Housing Supplementary Planning document**

It was **resolved** to resubmit the Town Council's previous comments submitted on 28/11/18 and to ask for an explanation why these comments have not been incorporated into the revised document.

**505/18 NHS Kernow – Review of community services in Fowey**

It was **resolved** to accept the offer of a presentation to outline the proposed community services review in the Fowey area including services at Fowey Community Hospital and to ask the representatives to address the Annual Parish Meeting.

**506/18 Annual Budget**

It was **resolved** to approve the earmarked and general reserves as drafted.

Edgcumbe House Repairs & Maintenance	£100,000
Solar Park monies	£ 30,000
Section 106	£ 25,047

Lost in Play (King George V play area)	£ 3,000
Replacement play equipment	£ 5,000
Community Benefit monies	£ 7,653
Devolution	£ 15,000
Toilets	£ 5,748
Appraisal & Management Plan of Conservation Area	£ 5,555
Cemetery extension	£ 17,500
Desilting bridge	£ 3,000
River Fowey erosion	£ 9,000
Repairs to flood wall	£ 2,500
Snow & ice	£ 1,000
Car park tarmac	£ 20,000
Car park lining	£ 3,000
Office computer and furniture	£ 1,000
Flood training	£ 500
Floodsax	£ 950
Flood Plan grant	£ 500
Accounts software	£ 900
Cornwall Council	£ 1,128
Traffic management (Road Traffic Orders)	£ 7,500
Traffic management plan general	£ 10,000
Taprell House	£ 40,000
Allotment improvements	£ 30,000
Parade management plan	£ 15,000
Community hub	£ 5,000
Shire Hall Moor LNR designation	£ 15,000
Bandstand	£ 2,390
General reserves	£ 65,000
<b>Total</b>	<b>£447,871</b>

**507/18 Coulson Park – additional parking**

It was **resolved** to instruct the clerk to approach Cornwall Council Highways, Environment Agency and South West Water for their initial views regarding designating the area at the entrance to Coulson Park currently used for parking as a formal parking area.

**508/18 Annual Parish Meeting**

The date of the meeting was noted by Council and it was suggested that The Memory Café, the new Lostwithiel Tri-Officer and the bowling club are included in the invitation list. The Mayor was asked to promote the event by asking for half a page in the May edition of the Lostwithiel newsletter. It was **resolved** to appoint Mayor Jarrett, Councillor Anders, Councillor Risner & Councillor Sweeney to a working group to consider how to make the meeting more interesting to attend and how to divide Council activities and displays between Councillors.

**509/18 Erection of cobra system**

Councillor Sweeney having previously declared a non-registerable interest left the meeting room.

The email from Lost in Song was noted by Council.

It was **resolved** to purchase the cobra system and pay the erection charge and to notify Lost in Song that an qualified electrician will need to fix the proposed lighting to the cobra system and that a copy of their public liability insurance and a certificate confirming that the lights have been tested will need to be supplied to the Town Council office prior to the lights being erected. The Council will not meet the cost of the lights or the electrician. Any organisation wishing to use the cobra system will need to ask the Town Council's permission and a hire charge will be payable. When contacting Lost in Song the clerk

was instructed to obtain clarification regarding the siting of the shed and it has not been sited as anticipated.

Councillor Hensman requested a recorded vote: -

Mayor Jarrett, Councillor Anders, Councillor Clarke, Councillor Duffin, Councillor Guiterman, Councillor Lindley, Councillor Jarrett, Councillor Risner & Councillor Ross voted in favour of the proposal. Councillor Henderson & Councillor Hensman against.

Councillor Sweeney re-joined the meeting.

### **510/18 Litter posters**

It was **resolved** to approve expenditure, taken from Council funds, up to a maximum of £200 for temporary and permanent copies of the final litter posters.

### **511/18 Councillor email lostwithielcouncillors address**

The clerk reminded Council that under minute reference 283/18 Council had agreed to set up accounts for 'Councillor Town Council emails at a cost of £30 plus VAT (total cost for all Councillors).

Having contacted the Council's service provider, the total costs are as follows: -

Domain £24 every two years, hosting £30 per year, Councillor set up £30 (no charge to amend one or two Councillors i.e. co-options but £30 each election).

It was **resolved** to approve these costs and instruct the clerk to arrange for the new email addresses to be set up as soon as possible.

### **512/18 Nomansland marigolds**

It was **resolved** to approve expenditure to a maximum of £30 for marigolds for the road verge flower bed.

**513/18 Accounts & Finance**

Mayor Jarrett & Councillor Henderson having previously declared pecuniary interests left the meeting room.

It was **resolved** to appoint Councillor Ross and Chair for this agenda item.

It was **resolved** that cheques 101178-101203 totalling £23,036.52 are authorised for payment.

Mayor Jarrett & Councillor Henderson re-joined the meeting and Mayor Jarrett resumed as Chair.

**514/18 Notices**

Beating of the Borough Bounds Sunday 5 & Monday 6 May.

**515/18 Items for the next agenda**

None

The meeting closed at 9.25pm

Chairman

Date