



**Lostwithiel Town Council  
Heritage Building Committee Meeting  
will be held at Lostwithiel Library  
on Tuesday 23 April 2019 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

**Meeting Agenda**

1. To receive and accept Apologies of Absence.

2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes
4. To receive the minutes of the Heritage Buildings Committee meeting held on 26 March 2019.
5. To consider the further revised draft project plan template prepared by Professor Scott.
6. Tavistock visit – to consider the report prepared by Councillor Sweeney.
7. Tour of the Buildings on 9 April by Kelly Spry-Phare Development Manager Heritage Lottery Fund & Tamsin Daniel Heritage Services Manager Cornwall Council – to consider the report on the visit.
8. Devon Guild of Craftsmen, The Mill Bovey Tracey – to consider Councillor Guiterman's suggestion to arrange a visit.
9. To agree a date for the Heritage Buildings Extraordinary Full Council meeting.

10. Items for the next agenda and to note written notice of the wording of any motions for the Committee meeting to be held on 28 May 2019 are to be received by the Town Clerk by midday Tuesday 21 May 2019.

*S Harris -*

Mrs S Harris  
Town Clerk  
12/04/2019