



**Lostwithiel Town Council Meeting
will be held at Lostwithiel Library
on Tuesday 16 April 2019 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Presentation by Shaun Galloway regarding development proposals for 17 Queen Street Lostwithiel.

Prior to providing any feedback Mayor Jarrett will read the following statement regarding pre-determination.

‘Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed

and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes
4. To receive the minutes of the meeting held on 2 April 2019 having previously been circulated and taken as read.
5. Planning applications – to consider any planning applications received since the publication of the agenda.
6. Play area inspections – to consider the annual RoSPA inspections.
7. Community Governance Review – to agree Lostwithiel Town Council's response to this consultation.

8. Cornwall Council Housing Supplementary Planning document – to agree Lostwithiel Town Council’s response to the consultation on this document.
9. NHS Kernow – to consider if the Town Council wishes to accept the offer received to attend a Council meeting to deliver a presentation regarding the review of community services in the Fowey area.
10. Annual Budget – to resolve to carry forward earmarked reserves.
11. Coulson Park – to consider the request from Councillor Anders that the Council considers further parking areas in Coulson Park.
12. Annual Parish meeting – to note that the Annual Parish Meeting will be held on Tuesday 21 May in the Church Rooms Lostwithiel at 7pm and to consider if the Council wishes to change the format of the meeting given that feedback received last year was that it was only attended by the people invited to address the meeting.
13. Erection of Cobra system – to consider the explanation from Lost in Song.
14. Litter posters – to consider the request from Mayor Jarrett that the Council covers the costs circa £200 to have made temporary and permanent copies of the final posters.
15. Councillor emails - to approve the annual cost for the lostwithielcouncillors address.

16. Lostfest 2019 – to consider the request received to reserve 5 parking places in the North Eastern edge of the Cattle Market car park for Lostfest officials and performers whilst they unload their instruments for storage in the Oasis centre.

17. Nomansland Marigolds – to consider the annual request to purchase marigolds for the road verge flower bed.

18. Accounts & Finance

Cheque Ref	Payee Name		Amount Paid
101178	Cornwall ALC Ltd	Councillor Hensman training	£150.00
101179	Cornwall Council	Online DBS set up fee	£48.00
101180	Biffa	Cemetery bin charge	£35.81
101181	Clarity Copiers Ltd	Copy charges	£117.68
101182	SLCC	Clerk's annual membership fee	£273.00
101183	Mrs S Harris	Reimbursement Procurement training course fee	£85.00
101184	Cornwall Council	Rates	£13,023.54
101185	Arb-sense Ltd	Crown lift Parade trees	£486.00
101186	Cornwall Electrics Ltd	Supply and fix replacement light fitting	£60.00
101187	Outdoor Play People	Pendour Park Vat on deposit	£1,776.50
101188	Mrs P Jarrett	Prize voucher	£20.00
101189	Mrs K Henderson	Parade planting	£23.89
101190	Palace Printers	Replacement	£105.00

		cheque for original 101128	
101191	Penhaligons	Library newspapers	£24.30
101192	Biffa	Toilet cleaning and bin emptying skate park & Rosehill	£1,586.91
101193	Complete Office Solutions Ltd	Stationery	£72.85
101194	Rospa	Annual inspection fees	£411.00
101195	Westernweb	Annual fee web space content management and email service for NP website	£80.40
101196	Phoneta Business Ltd	Lone worker service	£12.00
101197	Viking	Library meeting tables & new filing cabinet	£1,155.60
101198-201	Salary related expenses	Salary related expenses	3489.04
		Total	£23,036.52

19. Notices

20. Items for the next agenda and to note written notice of the wordings of any motions for the Council meeting to be held on 07 May 2019 are to be received by the Town Clerk by midday on Tuesday 30 April 2019.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration

of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

21. DBS checks – to consider the advice obtained by the clerk.
22. Staffing Committee – to consider approval of the recommendations to full Council.

S Harris

Mrs S Harris
Town clerk
Lostwithiel Town Council
10 April 2019