



Lostwithiel Town Council – Heritage Buildings Committee Meeting

Tuesday 26 February 2019

Meeting Minutes

A Meeting of the Town Council's Heritage Buildings Committee was held in Lostwithiel Library on Tuesday 26 February 2019 at 7pm.

Committee members present

Mayor Jarrett, Councillor Beedell, Councillor Guiterman, Councillor Hatton, Mr Holden, Councillor Risner, Professor Scott, Councillor Sweeney, Mrs Walton, Mr Watkins & Dr Yates.

In attendance

No members of the public were in attendance
Town Clerk Mrs Harris was in attendance

HBC15/18 Apologies

Councillor Hatton advised in advance of the meeting that she would be slightly late.

HBC16/18 Declarations of Interest

None

HBC17/18 Public Participation

None

HBC18/18 Committee Minutes 29 January 2019

It was **resolved** that the minutes dated 29 January 2019 are accepted, approved and duly signed by Committee Chairman Mayor Jarrett.

HBC19/18 Full Council quorum decision

It was noted by the Committee that at the Full Council meeting held on 19 February Council took the decision to reduce the Committee quorum from 6 to 4. The amended quorum requirements in the Heritage Building Committee Terms of Reference to read as follows: -

- The Committee shall be quorate when: -

- a) at least 4 members of the Committee are present at a meeting and
- b) at least two Lostwithiel Town Councillors are present at the meeting

HBC20/18 Code of Conduct & Register of Interests forms

It was noted by the Committee that the Localism Act requires that the members of the public co-opted onto the Heritage Buildings Committee abide by the Code of Conduct and complete a Register of Interests form.

Councillor Hatton joined the meeting.

HBC21/18 Committee Voting Rights

It was noted by the Committee that in accordance with the Local Government & Housing Act 1989 s13 members of the public co-opted onto the Committee do not have a voting rights.

HBC22/18 Draft Project plan template

The draft project plan template was discussed at length by the Committee.

- a) The Vision for the Edgumbe Heritage – the Committee considered not only the need to look after the buildings as a community but also their national significance and the ripple effect that would be seen in the town i.e. tourism, transport and parking.
- b) The Committee felt that it is important to get a commitment from Council to take the sale of the building off the agenda prior to considering in detail proposed works programmes.
- c) It was decided that the first step should be to prepare a report for Council to explain the ethos behind the future plans.

HBC23/18 List of Funders

Dr Yates advised the Committee that she currently has no further potential funders to add to those already included in Professor Scott's report.

HBC24/18 Buildings 'end use' proposals

It was agreed that all Committee members would bring a 'end use' proposal to the next Committee meeting.

HBC25/18 List of works undertaken and works to be done

The lists were noted by the Committee.

HBC26/18 Updates – At Risk Register & Disability Cornwall

- a) The clerk advised the meeting that Scott & Co had sent a holding email advising that the position needed to be checked with David Scott
- b) The clerk advised the meeting that the request has been placed with Cornwall Disability Advice Services team.

HBC27/18 Tavistock visit 28 March 2019

It was confirmed that the visit begins 10am in Tavistock and Committee Members intending to attend were asked to contact Dr Yates.

HBC28/18 Firm Foundations training.

It was arranged to hold the first cascade training session on Monday 4 March at 6.30pm in Lostwithiel Library.

HBC29/18 Recommendations to Full Council – 5 March

None

HBC30/18 Items for next agenda

None

The meeting closed at 9.40pm

Chairman

Date