



**Lostwithiel Town Council Extraordinary Meeting
will be held at Lostwithiel Community Centre
on Tuesday 27 November 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -
The meeting may be filmed or recorded
Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

Meeting Agenda

1. To receive and accept Apologies of Absence.

2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 13 November 2018 having previously been circulated and taken as read.

4. To consider planning applications

- a) PA18/09234 Land South West of Four Oaks, St Nicholas Park, Lostwithiel
Outline planning permission with all matters reserved: Erection of one new dwelling.

PA18/010569 8 Quay Street Lostwithiel
Listed Building Consent for the replacement of gas stove with associated flue liner and weatherproof cowl.

- b) to consider any planning applications received since publication of the agenda.
- c) to note that the following planning applications have been referred back to Council under the local Councils 5-day protocol and the subsequent response forwarded to Cornwall Council.

PA18/02506 Land North West of Lostwithiel School, The Brambles, Lostwithiel
Construction of 5 new residential units

PA18/09515 Tallands, 9 Polscoe Road, Polscoe, Lostwithiel
Proposed siting of 2no shepherds huts to
provide tourist accommodation (in
association with an existing wildlife film
training enterprise)

5. Cornwall Council Draft Housing Supplementary Planning document – to consider the draft response prepared by the Neighbourhood Plan Steering Group.
6. NALC Model Standing Orders – to consider the Cornwall Association of Local Councils recommended variations to the model template.
7. The Parade T1101 & future management of the trees on the Parade – to consider the recommendations received following visits to the Parade by Cornwall Council’s Tree Officer.
8. Dickensian Evening 13 December 2018 – to consider the request received to potentially use part of the Parade.
9. Parade Master – to note that Mr Hurst no longer wishes to continue as Parade Master for Remembrance and other Civic events.
10. Lostwithiel Town Council website – to consider upgrading the website address from http to https at a cost of £13 plus Vat per year for the digital security certificate and a one-time fee of £75 plus Vat for ensuring that all the links within the site are safe
11. Lostwithiel Town Council email addresses – to consider setting up accounts for Councillor Town Council emails £30 plus Vat (total cost for all Councillors not individual cost) and out of office £30 plus Vat. If support is required on-site for Councillors setting up their computers/tablets/phones the charge is £30 plus Vat per hour.

12. Cycle path notes – to note the report from Mayor Jarrett following the meeting with Duchy of Cornwall Land Steward.
13. Parade Notice Board – to consider providing a new and enlarged notice board on the Parade.
14. Walks around Lostwithiel pamphlet – to consider delegating to Councillor Guiterman the task of investigating the feasibility, cost and marketing strategy of a revised version of the pamphlet.
15. School Litter poster competition – to receive an update from Mayor Jarrett regarding the prizes requested by the schools.
16. SLCC Membership – to consider paying, annually, the Town Clerk’s membership fee.

17. Accounts & Finance

Cheque Ref	Payee Name	Cheque ref	Amount Paid
101067	Lostwithiel Community Association	Room hire	£52.00
101068	Royal Mail	Freepost	£00.66
101069	Mrs S Harris	Stamps & batteries	£75.17
101070	Davey & Gilbert	Defib cabinet electrics	£204.30
101071	SW Water Business	EH water	£70.11
101072	Biffa	Toilet cleaning	£1110.17
101073	Cornwall ALC Ltd	Standing Order workshop training	£72.00
101074	Good Energy	Electricity	£47.11
101075	Phoneta	Lone worker service	£14.10

101076	Dr C Yates	Mileage to Eden	£10.62
101077	SLCC	Reference books	£125.95
101078	Cormac Solutions	Play inspections	£215.20
		Total	£1997.39

18. Notices

19. Items for next agenda and to note written notice of the wording of any motions for the Council meeting to be held on 4 December 2018 are to be received by the Town Clerk by midday Wednesday 28 November.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

20. Lostwithiel Library – to update Council.

P Jarrett

Councillor Mrs P Jarrett
Mayor of Lostwithiel
22/11/2018