



**Lostwithiel Town Council Meeting
will be held at Church Rooms Lostwithiel
on Tuesday 16 October 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 2 October 2018 having previously been circulated and taken as read.
4. To consider planning applications
 - a) PA18/09479 Memorial Garden The Parade
Lostwithiel
Notification of proposed works to trees within a conservation area –
Felling of Beech (T1101)

(Cornwall Council has advised that as this application is for works to trees in a Conservation Area, it will be decided under delegated authority. There is no need for the Town Council to submit any comments to the local planning authority.)

b) to consider any planning applications received since publication of the agenda.

5. Councillor vacancy – to formally note that Cornwall Council did not receive any requests for an election and that it is now necessary for the Town Council to fill the vacancy by co-option as provided for by Rule 8 of the Local Elections (Parishes and Communities) Rules 1986.
6. Councillor Training – to receive a report from Councillor Clarke on recent training events with particular reference to Cornwall Association of Local Councils position regarding abstentions.
7. Coulson Park tree T1001 – to consider comments received from a member of the public suggesting this tree should be pollarded.
8. Coulson Park Horse Chestnut T1049 – to consider the update on January's tree inspection

9. Lostwithiel railway station waiting room & shelter refurbishment – to approve the drafted letter to Mark Hopwood Managing Director Great Western Railway and Nigel Blackler Cornwall Council thanking both organisations for their contributions.
10. Lostwithiel railway station – to receive a report from Deputy Mayor Hughes regarding recent press coverage.
11. Co-op lorries/deliveries – to consider a report from Councillor Ross regarding verbal complaints received.
12. Quarterly finance report – to consider the actuals v projections for the period April – September 2018.
13. Accounts and Finance

101040	Cormac Solutions Ltd	Toilet door repair 10/5/18	£75.84
101041	Clarity Copiers	Photocopy charges	£124.62
101042	South West Councils	Training	£160.00
101043	Biffa	Toilet cleaning	£1110.17
101044	Phoneta	Lone worker service	£15.00
101045	Mrs S Harris	Stamps, train ticket & mileage	£135.53
101046	Biffa	Cemetery bins	£31.78
	Total		£1,684.94

14. Notices

15. Items for next agenda and to note written notice of the wording of any motions for the Council meeting to be held on 6 November 2018 are to be received by the Town Clerk by midday on Tuesday 30 October 2018.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

16. Lostwithiel Library – to consider the following: -
- a) Community Impact Assessment
 - b) Action timeline

S Harris

Mrs S Harris - Town Clerk

11/10/2018