

LOSTWITHIEL TOWN COUNCIL
Edgcumbe House
Fore Street
Lostwithiel
Cornwall
PL22 0BL

01208 872323

clerk@lostwithieltowncouncil.gov.uk

Dear Councillor,

Councillors are hereby summoned under the Local Government Act 1972 Sch. 12 para 9 to attend a Meeting of Lostwithiel Town Council to be held in the **Church Rooms** in Lostwithiel on Tuesday 16 October 2018 commencing at 7.00pm when the following business will be transacted.

S Harris
Mrs S Harris
Town Clerk
11 October 2018



**Lostwithiel Town Council Meeting
will be held at Church Rooms Lostwithiel
on Tuesday 16 October 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.

If you are unable to attend on Tuesday 16 October 2018 could you please email clerk@lostwithieltowncouncil.gov.uk with your apologies before midday on 16 October. Thank you to all Councillors who have already advised the office that they are unable to attend the meeting.

2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 2 October 2018 having previously been circulated and taken as read.

Please see separate document.

4. To consider planning applications

- a) PA18/09479 Memorial Garden The Parade Lostwithiel
Notification of proposed works to
trees within a conservation area –
Felling of Beech (T1101)

(Cornwall Council has advised that as this application is for works to trees in a Conservation Area, it will be decided under delegated authority. There is no need for the Town Council to submit any comments to the local planning authority.)

No comments.

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=document&keyVal=PGDRRAFG06P00>

- b) to consider any planning applications received since publication of the agenda.

5. Councillor vacancy – to formally note that Cornwall Council did not receive any requests for an election and that it is now necessary for the Town Council to fill the vacancy by co-option as provided for by Rule 8 of the Local Elections (Parishes and Communities) Rules 1986.

6. Councillor Training – to receive a report from Councillor Clarke on recent training events with

particular reference to Cornwall Association of Local Councils position regarding abstentions.

7. Coulson Park tree T1001 – to consider comments received from a member of the public suggesting this tree should be pollarded.

Copy of the text of email received from a member of the public

Earlier today I walked through Coulson Park and along the path to Shirehall Moor and was very surprised to see four notices (if there were any more, then I missed them) attached to trees stating that they were to be felled. The four trees are:

1. Lime (not sure what type) close to the level crossing in Coulson Park.
2. Acer (probably a sycamore) opposite the playground.
3. Unknown species located just off the path to Shirehall Moor.
4. Apple tree adjacent to Dennis' bench at the far end of the Shirehall Moor path.

I'm guessing that the decision to fell these trees was taken with public safety in mind. However, I'm wondering if a less drastic course of action could be taken to save the trees and still make them "safe", such as selective surgery, reducing the crown and pollarding.

- I'm particularly concerned about the lime. It is a magnificent tree and of great amenity value guarding the southern end of Coulson Park. There are very few limes as good as this in Cornwall (maybe just two dozen). It is obviously damaged and affected by water ingress (but also a good habitat for fungi and invertebrates) but the crown looks in good condition. Could the two main stems be cut back, pollarded, to reduce the weight of the crown? The tree would regenerate and last for many more years. Even if the tree did not regenerate, a sizeable stump would provide a valuable habitat for wildlife and vegetation.

- To lose the acer (sycamore) would not be a great loss (I must admit I'm not a great friend of sycamores!). If it is removed completely then it should be replaced with a native species, such as rowan, field maple or, something more spectacular, a whitebeam. None of these are particularly tall trees, either.
- I don't know what the species is of the tree along the path, but I can't see it presenting much of a threat to the public as it is set back from the path. If it is really necessary to attend to the tree, then I suggest removing any branches that may be a danger and leave the rest of the tree as it is.
- I always wonder how that apple tree got to be there (did Dennis drop an apple core there?), so much so..... The tree does look in a poor state but rather than remove it completely the crown could be reduced significantly to leave a 2-metre high stump. The tree may regenerate or decay and provide valuable habitat as it does.

We are very fortunate that the Fowey Valley is nationally important for veteran and ancient trees and we should strive to keep all trees standing (and fallen) as long as the whole tree is not a danger. Yes, remove the dangerous bits but don't rip up the whole tree if selective pruning can remove the danger. I was horrified to see the damage done around the picnic tables along the path to Shirehall. The vegetation is re-growing but much was destroyed; my favourite spindle trees in particular.

I hope that alternative action to felling will be considered, especially so where the lime is concerned. It would be a tragedy to lose it.

Extract from the tree survey report on the tree

Observations

Very large old wound and cavity in mainstem at 2m to North east. Good strong inclusion growth however too large to enclose. Probe test shows little resistance to 30cm into a foul slime. Sounding hammer shows some hollowing at wound site and not lower, but

suspect being full of water and sludge is preventing true picture. Tree forks at 3m with 2 clear and heavy leaders. 1 stem is weighted to the south and over the track. The main fork is very tight with included bark. No structural issues spotted in the crown, but the tree is weighted to the rail line to the west. There are several small but secure loose twigs.

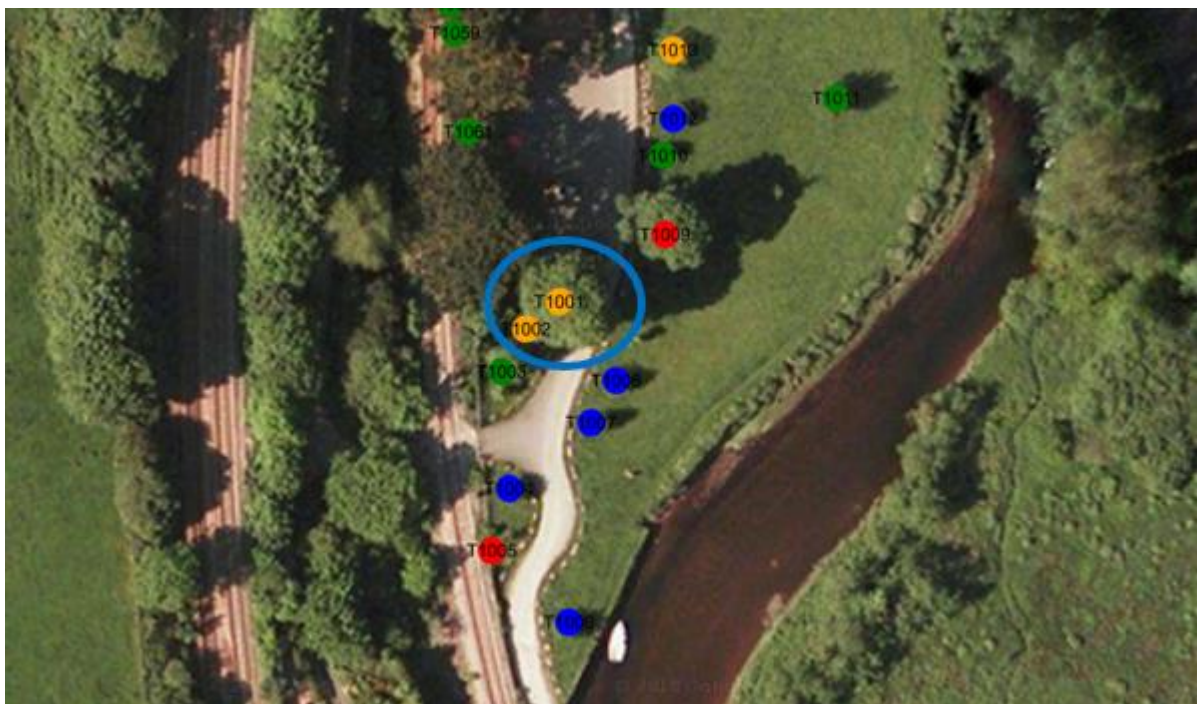
Stem/limb decay. Exudates. Inclusive bark

Recommendations

Given the size of the cavity and the high-risk impact zones, combined with the structural probability of heart rot, the tree should be removed. It might be worth attempting to see how it responds to pollarding, which if successful would retain the tree for decades.

Tree removal.

Timescale: 1 Year



8. Coulson Park Horse Chestnut T1049 – to consider the update on January's tree inspection

Extract from the tree survey report on the tree

T1049

Observations

Very sad looking crown, with few live buds. Water logging at base which appears continual after several visits.

Recommendations

Summer observations of crown health.

Update

There is a Horse Chestnut (*Aesculus hippocastanum*) T1049 to the west of the northern end, which is in very poor health. This was highlighted again in the initial report, and required a crown observation in the summer, which confirms that it is in serious decline. The tree is not unsafe, but is likely dying due to prolonged waterlogging. It sits in a depression which was underwater all winter, and the hot summer will have stressed it further. The simplest option is to remove this tree before it dies completely and then becomes unsafe.



9. Lostwithiel railway station waiting room & shelter refurbishment – to approve the drafted letter to Mark Hopwood Managing Director Great Western Railway and Nigel Blackler Cornwall Council thanking both organisations for their contributions.

To be tabled.

10. Lostwithiel railway station – to receive a report from Deputy Mayor Hughes regarding recent press coverage.

To be tabled.

11. Co-op lorries/deliveries – to consider a report from Councillor Ross regarding verbal complaints received.

To be tabled.

12. Quarterly finance report – to consider the actuals v projections for the period April – September 2018.

Lostwithiel Town Council 2018-2019

Expenses	Budget 2018/19	Half year budget	April - June	July- Sep	Half year expenditure	
Staffing salaries and on costs	37,000	18,500	10159.00	11065	21224	-2724.00
Staff & Volunteer training	1,500	750	45.00	130	175	575.00
Staff casual user mileage	350	175	71.00	0	71	104.00
Honorariums	200	100		0	0	100.00
Staff professional membership fees	0	0		0	0	0.00
Administration	7,800	3,900	696.00	1074	1770	2130.00
Professional fees	8,000	4,000	4575.00	3220	7795	-3795.00
Mayors Allowance	1,650	825		1117	1117	-292.00
Signs & Noticeboards	1,000	500		0	0	500.00
Election	3,500	1,750		0	0	1750.00
Section 137 grants (limit 17/18 £7.57 per elector)	2,500	1,250		0	0	1250.00
Bank charges	50	25		0	0	25.00
Insurance	6,500	3,250		0	0	3250.00
Property	15,600	7,800	10838.00	2027	12865	-5065.00
War memorials & Town clock	500	250	707.00	0	707	-457.00
Car parks	10,800	5,400	82.00	0	82	5318.00
Toilets	15,000	7,500	1924.00	3904	5828	1672.00
Cemetery	5,000	2,500	452.00	728	1180	1320.00
KGV & Parks	1,500	750	240.00	0	240	510.00
Play areas replacement and repairs	5,000	2,500		0	0	2500.00
Allotments	5,000	2,500		0	0	2500.00
Trees	7,500	3,750	3350.00	136	3486	264.00
Grass cutting	16,000	8,000	1498.00	3228	4726	3274.00
Grass cutting road verges	3,265	1,632		0	0	1632.00
Bin emptying & replacement	500	250	397.00	0	397	-147.00
Weed spraving	0	0		180	180	-180.00
Planning training	500	250		0	0	250.00
Snow & ice	0	0		0	0	0.00
Desilting bridge	400	200		0	0	200.00
Repairs to flood defence wall	300	150		0	0	150.00
Flood Plan & PPE	500	250		0	0	250.00
Neighbourhood Plan	0	0		0	0	0.00
River Fowey erosion to Shire Hall	6,000	3,000		0	0	3000.00
Second Island car park	3,250	1,625		0	0	1625.00
Bandstand	2,390	1,195		0	0	1195.00
A390 grass verge cutting	3,265	1,633		0	0	1633.00
Shire Hall Moor	2,000	1,000		0	0	1000.00
Community Hub (Community Centre)	5,000	2,500		0	0	2500.00
Library	10,000	5,000		0	0	5000.00
Parade	3,000	1,500		0	0	1500.00
	189,055	47,264				
Earmarked reserves						
Edgcumbe House R & M	100,000		1200.00	0	1200	
Solar Park monies	30,000			0	0	
Section 106	25,047			0	0	
Lost in Play (King George V play area)	3,000			0	0	
Replacement play equipment	20,000			0	0	
Community Benefit monies	7,653			0	0	
Devolution	15,000			0	0	
Toilets	5,748			0	0	
Neighbourhood Plan	6,555		713.00	78	791	
Cemetery extension	17,500			0	0	
Project retentions	2,445			4695	4695	
Desilting bridge	3,000			0	0	
River Fowey erosion	3,000			0	0	

Repairs to Flood wall	2,500	0	0
Snow & ice	1,000	0	0
Car park tarmac	20,000	0	0
Car park lining	3,000	0	0
Office computer and furniture	1,000	0	0
Flood training	500	0	0
Floodsax	950	0	0
Flood Plan grant	500	0	0
Accounts software	900	0	0
Cornwall Council	1,128	0	0
General R & M	55,000	20861	20861
Traffic Management (Road Traffic Orders)	7,500	0	0
Taprell House	40,000	0	0
	372,926	36947.00	52443 89390

13. Accounts and Finance

101040	Cormac Solutions Ltd	Toilet door repair 10/5/18	£75.84
101041	Clarity Copiers	Photocopy charges	£124.62
101042	South West Councils	Training	£160.00
101043	Biffa	Toilet cleaning	£1110.17
101044	Phoneta	Lone worker service	£15.00
101045	Mrs S Harris	Stamps, train ticket & mileage	£135.53
101046	Biffa	Cemetery bins	£31.78
	Total		£1,684.94

14. Notices

15. Items for next agenda and to note written notice of the wording of any motions for the Council meeting to be held on 6 November 2018 are to be received by the Town Clerk by midday on Tuesday 30 October 2018.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

16. Lostwithiel Library – to consider the following: -
 - a) Community Impact Assessment
 - b) Action timeline

S Harris

Mrs S Harris - Town Clerk

11/10/2018