



**Lostwithiel Town Council Meeting
will be held at Church Rooms Lostwithiel
on Tuesday 2 October 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 18 September 2018 having previously been circulated and taken as read.
4. To receive planning decisions
5. To consider planning applications
 - a) PA18/07732 17 Fore Street Lostwithiel
Listed Building Consent for the Change of Use for ground floor shop units from A2 to A1 and for first and

second floors from A2 to residential use C3.

PA18/08705 17 Fore Street Lostwithiel
Change of Use for ground floor shop units from A2 to A1 and for first and second floors from A2 to residential use C3.

PA18/08396 The Higgins Press, South Street
Change of use from a mixed use residential and small retail unit to a single residential dwelling house.

PA18/08552 Land West of Lostwithiel School,
New Field Tanhouse Road
Outline application for residential development to include details of access and layout with all other matters reserved.

PA18/08748 Rescassa Rose Hill Lostwithiel
Two storey front extension.

b) to consider any planning applications received since publication of the agenda.

6. Play area inspections – to note the inspection reports and any action required.

7. Cornwall Council Review of Statement of Licensing Act Policy Consultation – to appoint a task and finish group

to draft the Town Council's response to this consultation for consideration by Council on 6 November.

8. Parade Tree - to consider Land & Heritage's report following their inspection of T1101 and to authorise the clerk to request Conservation area consent from Cornwall Council.
9. World War I Commemorations – to consider the following: -
 - a) The request to fly the Union flag at the Parade War Memorial from the morning of 9 November to the morning of 12 November.
 - b) To note the drafted timetable of the Lostwithiel Centenary Commemorations.
10. Edgcumbe House roof – to consider the price received via Scott & Co for a firm of steeplejacks to undertake a repair to the chimney at a cost of £500 plus Vat per day. (currently anticipated works will be completed within 1 working day).
11. Lostwithiel Neighbourhood Plan – to select a preferred examiner from the details forwarded by Cornwall Council.
12. Ronnie Richards Memorial Charity (RRMC) Public Access Defibrillator (PAD) Program – to consider the request received to cover the electrical installation

costs of circa £300 including Vat of a new advanced upgraded components cabinet. (RRMC) to cover the cost of the cabinet.

13. King George V playing field to consider the following: -

a) To consider instructing the clerk to start the six-month trial of use of the river bank area by dog walkers from mid-October.

b) To consider instructing the clerk to apply to Cornwall Council for King George V playing field excluding the river bank area to be included in the next Public Space Protection Order.

14. Tudor Bridge task and finish group – to consider the report.

15. Fallen trees – to authorise the removal of the fallen trees in Second Island Park and Shire Hall Moor.

16. Road sign storage container – to approve the cost of purchase of £249 (including VAT).

17. Quarterly finance report – to consider the actuals v projections for the period April – September 2018.

18. Accounts and Finance

101028	Rotary Club of Lostwithiel	Full page advert in Carnival programme	£120.00
101029	Start Traffic	Custom signs for Civic Parade road closure	£382.98
101030	Cormac Solutions Ltd	Sexton fees	£522.67
101031	RoSPA Play Safety	Training	£699.00
101032	Safety signs for less	King George V dog signs	£251.28
101033	CRCC	Training	£75.00
101034-37	Salary related expenses	Salary related expenses	£3630.13
101038	Mrs S Harris	Mileage to Exeter	£114.30
	Total		£5,795.36

19. Correspondence

20. Notices

21. Items for next agenda and to note written notice of the wording of any motions for the Council meeting to be held on 16 October 2018 are to be received by the Town Clerk by midday on Tuesday 9 October 2018.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as

publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

22. Lostwithiel Library – to consider revisions to the service agreement and to review the deed of surrender.

S Harris - Mrs S Harris - Town Clerk – 27/09/2018