



**Lostwithiel Town Council
Tuesday 4 September 2018**

Presentation by South West Water Ltd & Kiers regarding the planning application to stabilise the existing riverbank and protect the existing final discharge outfall

The Council received a presentation from by South West Water Ltd.'s Project Manager Victoria Hutchins supported by Assistant Project Manager Mahesh Mohankumar and two representatives from Kiers the appointed contractors. The presentation related to planning application PA18/07214 Road off Coulson Park, Dark Lane, Lostwithiel – Proposed stabilisation of existing riverbank and protection to the existing final discharge outfall.

Public Participation

The Council was addressed by representatives from the group arranging the 100th Anniversary of the end of the First World War commemorations.

The Council was also asked to provide a definitive 'title' for the area of land between the Medieval bridge and the Parade due to adverse social media comments received regarding the title 'The Beach'.

Cornwall Councillor Report

Cornwall Councillor Martin advised that he has been working on the following: -

1. To get Cormac to take responsibility for the patch of garden at Mount Pleasant.
2. Arranging a meeting with Cornwall Council's Nigel Blackler regarding a footbridge for the railway station.
3. Attending Safe 38 group meetings to discuss initial short-term safety measures to reduce road speed and accidents.
4. School transport – to help residents resolve anomalies in seat allocations.
5. Third roadside grass verge cut in Lostwithiel.
6. Arranging for a further visit to Lostwithiel by a Cornwall Council Planning Enforcement Officer.

Meeting Minutes

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 4 September 2018 at 7pm.

Councillors Present

Mayor Jarrett, Deputy Mayor Hughes,
Councillor Anders, Councillor Clarke,
Councillor Duffin, Councillor Guiterman,
Councillor Henderson, Councillor Hensman,
Councillor Jarrett, Councillor Lindley,
Councillor Risner & Councillor Sweeney.

In attendance

14 members of the public were in attendance
Town Clerk, Mrs Harris was in attendance

153/18 Apologies of Absence

Apologies for absence were received and accepted from the following Councillors:

Councillor Beedell, Councillor Hatton and Councillor Ross.

154/18 Declarations of Interest

None

155/18 Minutes 21 August 2018

It was **resolved** that the minutes dated 21 August 2018 are amended at minute reference number **151/18** by changing the word 'that' to 'than' (line 4, first word). The revised sentence to read: -

Council considered that this Tender offered better value for money than Tenders 4 – 9.

It was **resolved** that the amended minutes dated 21 August 2018 are accepted, approved and duly signed by Mayor Jarrett.

156/18 Planning Decisions

PA18/05090 28 Cott Road, Lostwithiel
Conservatory to front elevation and a ground floor rear extension. Remove existing rear extension.
Approved.

PA18/05842 Garage Conversion 48 Grenville Road Lostwithiel
Conversion of garage to two-bed bungalow with garden and 2 car parking spaces. –
Approved.

PA18/05843 Garage Conversion 48 Grenville Road Lostwithiel
Application for Listed Building Consent for conversion of garage to two-bed bungalow with garden and 2 car parking spaces.
Approved.

- PA18/06492** The Parade Lostwithiel
Notification of proposed works to trees in a Conservation area – Various tree works as per schedule.
Decided not to make a TPO.
- PA18/06585** 19 Grenville Road Lostwithiel
Fell a Walnut and Apple tree due to excessive shading over two gardens within a Conservation area.
Decided not to make a TPO.
- PA18/07361** Bodardle, Bodmin Hill, Lostwithiel
Non-material amendment (No 1) for amendments to external joinery, retention of log store and addition of solar panels in respect of PA16/02695.
Conversion and extension of barn to form dwelling.
Conversion of barns to form two dwellings and erection of live work unit.
Not acceptable as amendment.

157/18 Planning Applications

a)

- PA18/07214** Road off Coulson Park Dark Lane Lostwithiel
Proposed stabilisation of existing riverbank and protection to the existing final discharge outfall.
It was **resolved** to support this application.
- PA18/07403** Penhallow, 4 The Moors Lostwithiel
Weeping willow (T1) – Far too large a species for this location when fully grown. Planted by previous owner. Fell & replace with more suitable tree possible Alder tbc. (T2) Wrong species choice for this location, now growing

far too large. Planted out as xmas tree by previous owner. Fell and possibly replant with fruit tree. Ash coppice (T3). Not subject to this application, advice required from Tree Officer wall in danger inappropriate volunteer species. Ash coppice (T4) Not subject to this application, advice required from Tree Officer wall in danger inappropriate volunteer species. It was **resolved** to support this application.

PA18/07534

The Old Malt House, North Street, Lostwithiel Listed Building Consent to repair a dangerous section of garden wall, relocate the boiler and gas meter, move the gas pipe and install new flue.

It was **resolved** to support this application.

PA18/07656

The Maltsters Arms 17 North Street Lostwithiel Listed Building Consent for internal and external works to the building.

Strengthen and level the existing first floor structure to the front bedrooms adjacent North Street; replace defective floor boards with oak floor boards to these rooms and the landing; treat timbers for wood boring insects and rot as required; repairs to internal and external finishes; remove modern fireplace in Livingroom, reinstate existing inglenook opening with granite lintel and install wood burning stove; install loft hatch over ground floor WC; remove plasterboard and polythene lining in rear loft room preventing breathability of timbers, install loft and floor insulation; replace defective timber roof strut; externally insulate and line single concrete block wall to

living room; form channel in external concrete to existing surface water drain and damp proof base of wall; replace fibre board ceiling in the exterior open way; install extract vents to kitchen and bathroom; fire stopping to gable party walls; install vents to redundant fireplaces; rebuild defective rear brick chimney and pot; re-point stonework to east elevation with lime: sand and remove defective render to cob wall above stonework and rerender with lime: sand.

It was **resolved** to support this application.

b) None.

158/18 Play area inspections

The reports dated 28 August were noted by Council.

It was **resolved** to instruct Cormac to replace the worn chain links near the seat on the Coulson Park combination swing.

159/18 South West Water – Commons Act 2006 Section 38

South West Water Ltd.'s submission to the Secretary of State for Environment, Food & Rural Affairs for consent to construct works on Pill Moor (Shirehall Moor) Common under Section 38 of the Commons Act 2006 was noted by Council.

It was further noted by Council that the Planning Inspectorate will determine the application on behalf of Defra.

160/18 100th Anniversary of the end of the First World War

Council **resolved** to approve the following: -

- a) The request to hire the Parade area for approximately 30 minutes on 11 November 2018 at 7pm.

- b) The request to waive any fees on the basis that the event is a National Act of Remembrance.
- c) The request to provide insurance cover for the event.
- d) To allow the Town clerk to complete the Event Notification form and all risk assessments for submission to Cornwall Council.

161/18 Bodmin Hill Tree

It was **resolved** to approve: -

- a) Payment of the Cornwall Council Licence to Work within Highway Limits at a cost of £83 plus Vat.
- b) To arrange for Western Power to remove the branches within the close vicinity of the power cable
- c) To advise the Council's contractor that as Western Power will be removing some of the tree no additional costs should be payable.

162/18 General Data Protection Regulation (GDPR)

It was **resolved** to approve the two privacy notices as drafted.

163/18 Tree planting

- a) It was **resolved** to allow the dedication of a tree to long standing Lostwithiel resident Mr Alan Crago and agreed that the tree costs should be met by Mr Crago's family. The clerk was instructed to suggest the following tree locations: - Coulson Park, outside Lostwithiel School (to replace the tree about to be felled) or in the Community Centre's new garden. The species of tree and precise location to be agreed with the Council prior to purchase (agreed with Community Centre if their garden is the preferred location).

b) It was **resolved** to thank Mr Crago's family for their excellent suggestion and to assign a group of Councillors to look into developing a Lostwithiel Civic/Community Award scheme to create a long-lasting legacy for residents. The clerk was instructed to advise Mr Crago's family that the Council will be back in touch as soon as the parameters for a scheme have been finalised.

164/18 Lostwithiel Rotary 2018 Carnival programme

It was **resolved** to thank the complainant for their correspondence and to advise that the Council has taken note of their concerns.

165/18 Second Island Walkway – Dog walkers

It was **resolved** to look into permitting dog owners to walk their dogs on leads on the King George V river bank for a trial period of six months. The clerk was instructed to arrange suitable signage prior to the introduction of the trial period. The signage should advise that dogs must be on leads, are not allowed on the playing field and that it is an offence not to clean up after your dog. As soon as the signage is in place the trial period can start and should be promoted in the newsletter, on the Council's Facebook page and website.

166/18 Second Island Walkway – dredging of the water

It was **resolved** to instruct the clerk to approach Cornwall Search & Rescue team to ask if they would like to remove the items from the river as part of a training exercise.

167/18 Second Island

It was **resolved** to authorise the clerk to arrange removal of the tree fallen from Second Island Park into the river.

168/18 Public Toilet

It was resolved to retrospectively approve the actions of the Town Clerk (Financial Regulation 4.1) to arrange for the repair of the faulty fill valve in the Church Lane public toilet.

169/18 Accounts and Finance

101002	Biffa Environmental	Toilet cleaning	£1,110.17
101003	Wel-Tech Heating	Public Toilet repair	£95.00
101004	Cornwall Council	Cemetery rates payment	£30.00
101005	Walter Bailey (Par) Ltd	New gate for allotments	£84.56
101006	Duchy Timber	New gate post for allotments	£30.00
101007	AD Williams Building Contractors Ltd	Second Island walkway	£20,071.20
101008	Lostwithiel Scouts	Room hire	£27.50
101009	Phoneta Business Ltd	Lone worker service	£14.40
101010	Tozers Solicitors LLP	CIC advice	£720.00
101011	St Bartholomew's Church Hall	Room hire	£72.00
101012	S Harris	Stamps	£4.02
101013-016	Salary related expenses	Salary related expenses	£3,630.13
101017	Biffa	Cemetery bin collection	£39.72
	Total		£25,928.70

It was **resolved** that cheques 101002-101017 totalling £25,928.70 are authorised for payment.

170/18 Correspondence

Civic Voice War Memorial News 7 & 21 August
Cornwall Assoc of Local Councils July News Roundup
August News Roundup
Letter to members regarding proposals to merge Devon & Cornwall & Dorset Police
Response from Police and Crime Commissioner on merger proposals
World Peace Day
Cornwall Council Town & Parish Council Newsletter August 18
Planning Agents Newsletter
St Blazey, Fowey & Lostwithiel
Community Network Panel meeting draft notes
Consultation on how the Community Infrastructure Levy (CIL) money should be allocated and spent
Summer Street Emergency Road closure 15 August 2018 – 4 September 2018 (24 hours)
Lostwithiel Neighbourhood Plan Regulation 16 consultation
Neighbourhood Plan E-Bulletin (August 2018)
Community Infrastructure Levy Informal Briefing
Town & Parish Planning Conferences 2018/19

Lostwithiel Town Council Meeting – Tuesday 4 September 2018

Road closure Respryn Bridge
8 -12 October 2018 (24 hours)

Cornwall & Isles of Scilly

Local Enterprise Partnership 2018 Growthfest

Great Western Railway Great Western Franchise
Consultation

The clerk read to Council a letter from a Lostwithiel resident regarding plot reservation at Castle Hill Cemetery.

171/18 Notices

Mayor's Civic Service – Sunday 23 September at 11am.

172/18 Items for next agenda

None. Members were asked to provide written notice of the wording of any motions for the Council meeting to be held on 18 September 2018 to the Town Clerk by midday on Tuesday 11 September 2018.

Councillor Lindley left the meeting.

Due to time constraints the clerk was instructed to make the Lostwithiel Library Comprehensive Impact Assessment an agenda item for Tuesday 18 September.

The meeting closed at 9.15pm

Chairman:

Date: