



**Lostwithiel Town Council Meeting
will be held at Church Rooms Lostwithiel
on Tuesday 18 September 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Presentation by Matt Wills from Poynton Bradbury Wynter Cole Architects Ltd regarding the two Cornwall Care Services Sites Cowbridge Nursing Home & Meadowbrook House.

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 4 September 2018 having previously been circulated and taken as read.
4. Cornwall Council Consultation on how the Community Infrastructure Levy (CIL) money should be allocated and spent
 - a) To consider the recommendations from the task and finish group
 - b) To formulate the Town Council's response to the consultation
5. To consider planning applications
 - a) PA18/05607 Land known as Bartholomew Meadow Grenville Road Lostwithiel

Outline application (all matters reserved) for the erection of 50 residential units to include affordable housing.

PA18/07728 Land at Tredinnick, Lanhydrock, Bodmin
Change of use of barn to dwelling house, together with change of use of one barn to an annexe for ancillary use, together with associated works.

PA18/08235 22 North Street Lostwithiel
Works to tree(s) within a Conservation area – namely Bay tree (*Laurus nobilis*) - dismantle the tree entirely to prevent damage to the wall.

- b) to consider any planning applications received since publication of the agenda.
- c) to consider the request to provide the Town Council's view on draft planning proposals for The Old Malthouse North Street Lostwithiel namely for conversion of a once roofed structure within the grounds of a Grade II Listed building into a garden store linking the driveway to a courtyard garden, the placement of a garden office/art studio to the rear of the existing garden including associated landscaping works.

Pre-Determination (While Members may express an opinion for or against the proposal at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate)

- 6. Lostwithiel Town Council Resignation – to formally note the resignation of Councillor Hendicott.

7. Lostwithiel Town Council Member Staff Protocol - to consider the following recommendations from the Staffing Committee:
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 - a) that the Protocol is adopted as drafted
 - b) that the Declaration of Acceptance of Office is adapted to include reference to the protocol

8. Consultation task and finish groups – to appoint Members to prepare comments for consideration by Council on 16 October 2018 regarding Cornwall Site allocations Development Plan Document (DPD) Schedule of Proposed Modifications (Town & Country Planning (Local Planning) (England) Regulations 2012)

9. Castle Hill Cemetery Interment request – to further consider Lostwithiel Town Council’s decision not to accede to a request received from a Lostwithiel resident to make an exception to the current Cemetery procedures and allow the reservation of a specific grave plot.

10. Remembrance Sunday 2018 – to consider the request received to place large poppies on the lampposts in the town centre as part of the World War I 100th anniversary commemorations.

11. Bodmin Hill Tree – to consider a further tree surgeon report on Tree T1148 located outside of Lostwithiel Primary School obtained by a local resident.

12. Parade Tree - to consider the report of fungus on the exposed root buttress of T1101 and Land & Heritage's response.
13. Traffic Management Plan- to approve drafted changes to the plan and to agree the necessary arrangements i.e. date and venue for a public consultation.
14. Cycle path/footpath link to Lanhydrock – to consider how the Council wishes to respond to an invitation to discuss with the Duchy of Cornwall the feasibility of implementing Neighbourhood Plan aspiration 26 (encourage provision of cycleways and cycle paths where possible) & aspiration 36 (Encourage greater leisure-time use of the river, footpaths and bridleways)
15. Litter
 - a) Litterless Cornwall – to decide if Lostwithiel Town Council wishes to sign the Cornwall Council pledge.
 - b) Lostwithiel litter – to authorise the Mayor to run a litter campaign and litter poster competition at both primary schools to help to reduce litter in the town
 - c) To consider the suggestion from Councillor Guiterman that a further bin is purchased for the skatepark
16. Skatepark & Play areas – to authorise the spraying of the docks on the skatepark and an extra spray of the weeds in the play areas.
17. Cattle Market car park North Street entrance – to consider the request received to cone off the first parking

space adjacent to the wall to allow sufficient space for the property owner to take down and rebuild the wall.

18. External Audit year end March 2018 – to consider the report received namely *‘On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.’*

19. Accounts and Finance

101018	PKF Littlejohn LLP	External audit fee	£480.00
101019	Clarity Copiers Ltd	Copy charges	£55.02
101020	DCS Pest Control	Pest control KG5	£60.00
101021	Lostwithiel Community Centre	Edgcumbe House Working Party room hire	£26.00
101022	K Hill & Partners Ltd	Streetworks licence & August grass cutting	£751.20
101023	Parc Signs	Please do not use any barbecues on these benches signs	£157.50
101024	Phoneta Business Ltd	Lone worker service	£1.20
101025	St Bartholomew’s Church Hall	Room hire	£12.00
101026	Mrs S Harris	Stickers for road signs, stamps and toilet door replacement bolt and thumbnail rose	£83.24

101027	Mrs C Doyle	Card for invitations	£3.59
	Total		£1,629.75

20. Notices

21. Items for next agenda and to note written notice of the wording of any motions for the Council meeting to be held on 2 October 2018 are to be received by the Town Clerk by midday on Tuesday 25 September 2018.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

22. Lostwithiel Library – to update Council on progress.

S Harris

Mrs S Harris
Town Clerk
13 September 2018