



## Lostwithiel Town Council - Staffing Committee Meeting

Tuesday 8 May 2018

### Public Participation

None

### Meeting Minutes

A Meeting of the Town Council's Staffing Committee was held in Lostwithiel Library on Tuesday 8 May 2018 at 7pm.

### Councillors present

Mayor Jarrett, Councillor Anders,  
Councillor Hatton, Councillor Henderson,  
Councillor Jarrett, Councillor Lindley  
& Councillor Ross.

### In attendance

No members of the public were in attendance  
Town Clerk Mrs Harris was in attendance

### SC01/18 Election of Staffing Committee Chairman

Mayor Jarrett invited nominations for the position of Staffing Committee Chairman. It was **resolved** that Councillor Ross is elected Chairman of the Staffing Committee for the Civic Year 2018/19.

Councillor Ross took the Chair.

### SC02/18 Election of Staffing Committee Vice Chairman

Committee Chairman Councillor Ross invited nominations for the position of Staffing Committee Vice Chairman and advised that Councillor Hensman has confirmed in writing prior to the meeting that he wishes to be considered for the post.

It was **resolved** that Councillor Hensman is elected Vice Chairman of the Staffing Committee for the Civic Year 2018/19.

**SC03/18 Apologies**

Apologies were received and accepted from Councillor Hensman.

**SC04/18 Declarations of Interest**

None

**SC05/18 Minutes**

It was **resolved** that the minutes of the Staffing Committee meeting dated 13 March 2018 are accepted, approved and signed by Committee Chairman Councillor Mrs Ross as being a correct record.

**SC06/18 National Joint Council for Local Government Services agreed pay scales for 2018 & 2019.**

It was **resolved** to recommend to Council the implementation of the 2018 & 2019 pay scales with effect from 1 April 2018.

**SC07/18 Lostwithiel Town Council Officer Member Protocol**

It was **resolved** to recommend to Council adoption of the Officer Member protocol as drafted.

**SC08/18 SLCC Regional Training Seminar**

It was formally noted that the clerk did not attend this Regional Training Seminar as agreed under minute reference **SC34/17**.

**SC09/18 SLCC Transfer of Community Assets Training**

It was formally noted that the clerk did not attend this training as agreed under minute reference **SC27/17** due to the training session being cancelled.

**SC10/18 Items for next agenda**

Town clerk appraisal

The meeting closed at 8.10pm

Chairman

Date