

LOSTWITHIEL TOWN COUNCIL
Edgcumbe House
Fore Street
Lostwithiel
Cornwall
PL22 0BL

01208 872323

clerk@lostwithieltowncouncil.gov.uk

Dear Councillor,

Councillors are hereby summoned under the Local Government Act 1972 Sch. 12 s10 to attend a Meeting of Lostwithiel Town Council to be held at **Scout Hut** in Lostwithiel on Tuesday 7 August 2018 commencing at 7.00pm when the following business will be transacted.

S Harris
Mrs S Harris
Town Clerk
2 August 2018



**Lostwithiel Town Council Meeting
will be held at The Scout Hut Lostwithiel
on Tuesday 7 August 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 17 July 2018 having previously been circulated and taken as read.
4. To receive planning decisions

PA18/01373

Land rear of 14 Cott Road Liddicoat Road
Outline application for detached dwelling including approval of access (all other matters reserved)

Closed - advice given

PA18/02929

Allwinds, Duke Street, Lostwithiel
Demolition of PRC (Cornish Unit) bungalow and construction of new dwelling.

Approved.

PA18/06217

2 Castle Hill Lostwithiel
Application for a non-material amendment (1)

following grant of planning permission PA18/02868. Amendments sought – Barn roof hips removed from NE and SW gable; use of cedar weather boarding instead of slate hanging; window on north-west elevation enlarged from 1200mm wide to 1800mm wide.

Approved.

5. consider planning applications

- a) PA18/06492 The Parade, Lostwithiel
Notification of proposed works to trees in a Conservation area – Various tree works as per schedule.

No comments.

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PBQVK4FG06P00>

- PA18/06585 19 Grenville Road, Lostwithiel
Fell a Walnut and Apple tree due to excessive shading over 2 gardens within a Conservation area.

No comments.

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PBXD5QFGHQG00>

- b) to consider any planning applications received since publication of the agenda.

6. Play area inspections – to note the inspection reports & to consider a quotation for repairs.

Parts & Delivery King George V = £544.16

Cableway Trolley, Cableway Brake Spring & Gate Spring

7. Taprell House & Guildhall Fire Inspection reports – to consider the reports received and to approve expenditure for the upgrading of the store cupboard to a fire-resistant compartment.
8. Edgcombe House Pre-feasibility study recommendations - to consider the advice provided by the Council's solicitor regarding the setting up of a Community Interest Company.
9. Cemetery grass cutting complaint – to consider the response from the Council's contractor including the request for an increase in the number of cuts and an option for one 'rake and remove' depending on the growing season.

Text of complaint

To whom it may concern,

I feel compelled to write today after what was an upsetting experience attempting to tend to my families graves in both of the Lostwithiel Cemeteries,

It began with a trip to the top cemetery and i found that although the grass had been cut, it was at best half a job as the mess left behind resulted in dirty gravestones.dried grass that had ruined the flowers put there at the expense of me and many others, washing the headstones,raking the grass and tidying the flowers. I then went to check on the cemetery at Restormal Road.

Text of response from contractor

Hi Sandra,

Thank you for the information below, I have discussed this with Paul and he mentioned he is always up against it here with the volume of grass on site. Would there be the option of increasing the number of cuts here in the future, with maybe an option for one rake and remove depending on the growing season?

10. Long field allotments – to consider the price received to dig out a rotten wooden gatepost & install a replacement gatepost reusing or replacing the gate hangings as appropriate, removing from site the existing metal field gate and fitting a new one.

To be tabled

11. Pill Walk update – to note the update from South West Water Ltd.

I can confirm we do require to go through planning permission again, I have been informed we will be submitting our application at the end of this month. However, if this does change I will let you know.

Unfortunately, due to this I am still unable to confirm a start date, we are hoping if all goes well we would be looking to start on site in November 2018. Prior to this start date, we may need to carry out some vegetation clearance but once I have this confirmed I will be in contact again.

I wanted to thank you all for your patience whilst we designed the best solution for this area. If you have any question please don't hesitate to contact me.

12. Cornwall Association of Local Councils Larger Local Councils Committee – to appoint a Council Member to attend these quarterly meetings.

13. Task and Finish group – to appoint Members to prepare a report on the recreational area next to the Tudor Bridge for consideration by Council on 4 September 2018.

14. Consultation task and finish groups – to appoint Members to: -

a) prepare comments for consideration by Council on 21 August 2018 regarding Future Policing – Proposed merger of Devon & Cornwall Police and Dorset Police.

b) Gambling Act 2005 – Consultation on draft revised Statement of Principles

a) Future policing – proposed merger of Devon & Cornwall Police & Dorset Police

Please visit <https://www.futurepolicing.co.uk> The Council is unable to submit a survey response as the questions are directed at individuals however the Council may wish to submit an alternative response to this merger consultation. The consultation closes on 27 August 2018.

b) Please see email forwarded on 1 August 2018 at 09.45

15. Cormac Path Stability Report & Land & Heritage Tree Report – to instruct the Town Clerk to publish the Cormac Path Stability Report and the Land & Heritage Tree survey &

report in full, with monetary figures redacted where necessary.

Agenda item requested by Councillor Beedell

16. Edgcumbe House – to instruct the Town Clerk to spend up to £490 (an amount equivalent to the post redirection costs) to have the door and frame of Edgcumbe House repainted/refurbished and to mount an information board in the windows with up-to-date details on the Edgcumbe House plans/options/process.

Agenda item requested by Councillor Beedell

17. Mayor's Civic Parade – to approve expenditure of £240 plus VAT for advance notice road signs.

5 x Custom Metal Sign 1050x750mm inc frame & clips @ £41.00 each

Delivery would be £35.00 and the lead time would be approximately 3-5 working days

Please note prices quoted are exclusive of VAT

18. Accounts and Finance

100979-982	Salary related expenses	Salary related expenses	£3,630.13
100983	Biffa	Toilet cleaning	£1,110.17
100984	Clarity Copiers Ltd	Copy charges	£ 108.55
100985	Complete Business Solutions Group Ltd	Stationery	£65.89
100986	Cormac Solutions Ltd	Public toilet door	£100.80

		repair	
100987	Cornwall ALC	Councillor Skills Training	£156.00
100988	K Hill & Partners Ltd	Himalayan Knotweed spraying	£216.00
100989	Mrs P Jarrett	Red oxide primer & brush	£23.93
100990	KBM Fire Safety Services	Fire inspections	£160.00
100991	Sutcliffe Play SW	King George V play area retention payment	£5,633.52
100992	South West Water Ltd	Edgcumbe House water	£50.76
100993	T Hughes	Replacement turn lock and bolt for Public Toilet	£15.78
100994	Mrs S Harris	Stamps & labels	£30.42
100995	Biffa	Cemetery Bin Emptying	£31.78
100996	Cornwall Council	Rates	£1348.14
	Total		£12681.87

19. Correspondence
20. Notices
21. Items for next agenda

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be

prejudicial to the public interest because of the confidential nature of the business to be transacted.

22. Tree works tender – to consider the tenders received and award the contract.
23. Lostwithiel Library – to update Council on progress with the legal documents, to discuss redecoration, new carpets and fixed electrical wiring inspection.

DRAFT