



## **Lostwithiel Town Council Tuesday 17 July 2018**

### **Public Participation**

None

### **Cornwall Councillor Report**

No report. Cornwall Councillor Colin Martin sent his apologies to the meeting.

### **Meeting Minutes**

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 17 July 2018 at 7pm.

### **Councillors Present**

Deputy Mayor Hughes, Councillor Anders  
Councillor Beedell, Councillor Clarke,  
Councillor Duffin, Councillor Guiterman,  
Councillor Henderson, Councillor Hensman  
Councillor Jarrett

### **In attendance**

No members of the public were in attendance  
Town Clerk, Mrs Harris was in attendance

**099/18 Apologies of Absence**

Apologies for absence were received and accepted from the following Councillors:

Mayor Jarrett, Councillor Hatton, Councillor Lindley, Councillor Risner, Councillor Ross and Councillor Sweeney.

**100/18 Declarations of Interest**

Deputy Mayor Hughes declared a pecuniary interest in planning applications PA18/05842 and PA18/05843.

Councillor Henderson declared a pecuniary interest in Agenda Item 18 Finance.

**101/18 Minutes 3 July 2018**

It was **resolved** that the minutes dated 3 July 2018 are accepted, approved and duly signed by Deputy Mayor Hughes.

**102/18 Lostwithiel Town Council Community Resilience**

- (i) Neighbourhood Development Plan –
  - a) The minutes from the Neighbourhood Plan Steering Group minutes dated 26 June were noted by the Council.
  - b) It was **resolved** to approve the Basic Conditions Statement as drafted for submission to Cornwall Council with the Neighbourhood Plan.

Councillor Hensman joined the meeting

Deputy Mayor Hughes left the meeting room.

It was **resolved** to appoint Councillor Henderson as Chair of the meeting in the absence of Deputy Mayor Hughes.

**103/18 Planning Applications**

a)

**PA18/05842**

Garage Conversion 48 Grenville Road  
Lostwithiel  
Conversion of garage to two-bed bungalow  
with garden and 2 car parking spaces.  
It was **resolved** to support this application.

**PA18/05843**

Garage Conversion 48 Grenville Road  
Lostwithiel  
Application for Listed Building Consent for  
Conversion of garage to two-bed bungalow  
with garden and 2 car parking spaces.  
It was **resolved** to support this application.

Deputy Mayor Hughes re-joined the meeting and resumed the Chair.

**PA18/06217**

2 Castle Hill Lostwithiel  
Application for a non-material amendment (1)  
following grant of planning permission  
PA18/02868. Amendments sought – Barn roof  
hips removed from NE and SW gable; use of  
cedral weather boarding instead of slate  
hanging; window on north-west elevation  
enlarged from 1200mm wide to 1800mm  
wide.  
It was **resolved** to support the change in size of  
the window and barn roof hips, but does not  
support the amendment to use cedral weather  
boarding. Lostwithiel's Neighbourhood Plan  
Paragraph HH2 subsection f states 'Layout for  
new development should be designed and  
constructed to a high standard, reflect existing  
scale and density of housing in the Character  
Zone, make sensitive use of local topography  
and avoid development on the skyline

surrounding the town. Design and use of materials within the conservation area must be in accordance with those of its Character Zone’.

b) None.

**104/18 Cornwall Council’s Draft Validation Guide – A Guide to Submitting Planning Applications (National and Local Requirements)**

It was **resolved** not to respond to this consultation.

**105/18 Edgcumbe House**

It was resolved to agree to Tozers charge of £600 plus VAT to provide the Council with initial advice by email on the points raised at the Council meeting held on 3 July 2018.

**106/18 Sing along the River**

It was **resolved** to consent to Sing along the River using the Parade on the dates and times listed, with the following provisos –

- 1) No vehicles are parked on the Parade
- 2) The Town Council office receives copies of all risk assessments particularly Health and Safety and Crowd Control
- 3) No vehicles are parked across any vehicle exits from the parade area
- 4) Permission is granted for the stage to be set up and left in situ between events

**107/18 Great Western Railway Community Rail Conference**

It was **resolved** to note the report.

**108/18 Railway meeting hosted by Sheryll Murray MP**

It was **resolved** to note the report.

**109/18 Recreational area adjacent to the Tudor Bridge**

It was **resolved** to purchase a life ring from Fowey Harbour Commission at a cost of circa £300 and to appoint a task and finish group at the next Council meeting to discuss this area and bring back their recommendations to Council. It was further **resolved** to ask Fowey Harbourmaster to site the new life ring where in their professional opinion is most appropriately located with the proviso that this is not on the Tudor Bridge.

**110/19 Pill Walk Outfall**

It was **resolved** to instruct the Town Clerk to ask South West Water for an update on plans for the preservation of the riverbank.

**111/18 Royal Mail post redirection**

Councillor Henderson left the meeting.

It was **resolved** not to redirect the Council's post.

**112/18 Town Planters**

It was **resolved** to formally note a vote of thanks to Councillor Anders for tending, planting and painting 11 planters in the Town. It was also **resolved** that the minutes note grateful thanks to Mr Richard Bower for making and donating a new planter. Councillor Anders accepted the vote of thanks and asked that the minutes record thanks to Councillor Henderson for her work in the Memorial Garden.

**113/18 Seagulls**

It was resolved to authorise the Clerk to issue letters, a Facebook post and a Website news item encouraging residents not to feed seagulls because it increases the number of gulls nesting in the town and whilst tending their young their behaviour is often aggressive.

**114/18 Tuesday 7 August 2018**

It was noted that the meeting will be held in Lostwithiel Scout Hut at 7pm.

**115/18 Quarterly finance report**

It was **resolved** to approve the quarterly finance report as drafted.

**116/18 Accounts and Finance**

100971	Tozers Solicitors	CLAS	2400.00
100972	K Hill & Partners Ltd	Grass cutting	1359.60
100973	Keep Cornwall Fed	Mayor Making	960.00
100974	Mrs P Jarrett	Mayor Making	157.05
100975	Cormac Solutions Ltd	Sexton fees	721.50
100976	Phoneta Business Ltd	Lone worker service	33.37
100977	Mrs K Henderson	Membrane & plants	125.12
100978	L. Community Assoc.	N. Plan room hire	39.00
	<b>Total</b>		<b>5795.64</b>

It was **resolved** that cheques 100971-100978 totalling £5795.64 are authorised for payment.

**117/18 Correspondence**

Cornwall Council

Councillor Beedell advised that  
Cornwall Council have dismissed a

Lostwithiel Resident

Code of Conduct complaint made against her.

Letter of complaint regarding cemeteries. (The Clerk was instructed to forward the complaint regarding Restormel Road Cemetery to Cornwall Council & Councillor Martin and to ask the Council's grass cutting contractor for comment regarding Castle Hill).

**118/18 Notices**

None

**119/18 Items for next agenda**

Repainting of Edgcumbe House front door

Task and finish group for recreational area next to the Tudor Bridge

Posting of Cormac Path Stability Report & Land & Heritage tree report on Town Council website.

The meeting closed at 9pm

Chairman:

Date: