



**Lostwithiel Town Council Meeting
will be held at The Scout Hut Lostwithiel
on Tuesday 7 August 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 17 July 2018 having previously been circulated and taken as read.
4. To receive planning decisions
5. consider planning applications
 - a) PA18/06492 The Parade, Lostwithiel
Notification of proposed works to trees in a Conservation area – Various tree works as per schedule.
 - PA18/06585 19 Grenville Road, Lostwithiel
Fell a Walnut and Apple tree due to excessive shading over 2 gardens within a Conservation area.
- b) to consider any planning applications received since publication of the agenda.
6. Play area inspections – to note the inspection reports & to consider a quotation for repairs.

7. Taprell House & Guildhall Fire Inspection reports – to consider the reports received and to approve expenditure for the upgrading of the store cupboard to a fire-resistant compartment.
8. Edgcumbe House Pre-feasibility study recommendations - to consider the advice provided by the Council's solicitor regarding the setting up of a Community Interest Company.
9. Cemetery grass cutting complaint – to consider the response from the Council's contractor including the request for an increase in the number of cuts and an option for one 'rake and remove' depending on the growing season.
10. Long field allotments – to consider the price received to dig out a rotten wooden gatepost & install a replacement gatepost reusing or replacing the gate hangings as appropriate, removing from site the existing metal field gate and fitting a new one.
11. Pill Walk update – to note the update from South West Water Ltd.
12. Cornwall Association of Local Councils Larger Local Councils Committee – to appoint a Council Member to attend these quarterly meetings.
13. Task and Finish group – to appoint Members to prepare a report on the recreational area next to the Tudor Bridge for consideration by Council on 4 September 2018.

14. Consultation task and finish groups – to appoint Members to: -
- a) prepare comments for consideration by Council on 21 August 2018 regarding Future Policing – Proposed merger of Devon & Cornwall Police and Dorset Police.
 - b) Gambling Act 2005 – Consultation on draft revised Statement of Principles
15. Cormac Path Stability Report & Land & Heritage Tree Report – to instruct the Town Clerk to publish the Cormac Path Stability Report and the Land & Heritage Tree survey & report in full, with monetary figures redacted where necessary.
16. Edgcumbe House – to instruct the Town Clerk to spend up to £490 (an amount equivalent to the post redirection costs) to have the door and frame of Edgcumbe House repainted/refurbished and to mount an information board in the windows with up-to-date details on the Edgcumbe House plans/options/process.
17. Mayor’s Civic Parade – to approve expenditure of £240 plus VAT for advance notice road signs.

18. Accounts and Finance

100979-982	Salary related expenses	Salary related expenses	£3,630.13
100983	Biffa	Toilet cleaning	£1,110.17
100984	Clarity Copiers Ltd	Copy charges	£ 108.55
100985	Complete Business Solutions Group Ltd	Stationery	£65.89
100986	Cormac Solutions Ltd	Public toilet door	£100.80

		repair	
100987	Cornwall ALC	Councillor Skills Training	£156.00
100988	K Hill & Partners Ltd	Himalayan Knotweed spraying	£216.00
100989	Mrs P Jarrett	Red oxide primer & brush	£23.93
100990	KBM Fire Safety Services	Fire inspections	£160.00
100991	Sutcliffe Play SW	King George V play area retention payment	£5,633.52
100992	South West Water Ltd	Edgcumbe House water	£50.76
100993	T Hughes	Replacement turn lock and bolt for Public Toilet	£15.78
100994	Mrs S Harris	Stamps & labels	£30.42
100995	Biffa	Cemetery Bin Emptying	£31.78
100996	Cornwall Council	Rates	£1348.14
	Total		£12681.87

19. Correspondence

20. Notices

21. Items for next agenda

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be

prejudicial to the public interest because of the confidential nature of the business to be transacted.

22. Tree works tender – to consider the tenders received and award the contract.
23. Lostwithiel Library – to update Council on progress with the legal documents, to discuss redecoration, new carpets and fixed electrical wiring inspection.

S Harris
Mrs S Harris
Town Clerk
02 August 2018