

LOSTWITHIEL TOWN COUNCIL
TOWN PLAN COMMITTEE MEETING
22ND JUNE 2010

PRESENT The Worshipful The Mayor Cllr. V.A May, Deputy Mayor Cllr. C.D. Robson. Councillors C.L. Jewels, R. Warwick and P. Watkins.

APOLOGIES were received and accepted from Cllr. M. Stead

1. Election of Chairman

It was proposed by Cllr. Jewels and seconded by Cllr. Watkins that Cllr. R. Warwick should be elected as Chairman. All in favour. It was therefore resolved that Cllr. Warwick be Chairman of the Committee. Cllr Warwick accepted the nomination and took the chair.

2. Feedback on meeting with Sally Lewis (Community Regeneration Officer, Cornwall Council) on 19th May 2010

Cllr. Warwick and Cllr. Watkins briefed the committee on the main points of the meeting with Sally Lewis. It was explained that the Lostwithiel plan was to be a **Town Plan** and *not* a **Community Plan**, which means that it should focus only on areas under the Town Council's remit and be strategic document outlining how the Town Council wishes to see Lostwithiel's future development.

3. Over-all aim of the plan

It was agreed that the over-all aim of the Town Plan is to produce a working document that clearly sets out the aims of the Town Council and local committee regarding the Town's development and growth. This document will be used to help other agencies e.g. Highways, Social Services, Emergency Services and Planning provide correct and appropriate services for Lostwithiel.

4. Agreed areas to be included in the plan

It was agreed that the initial draft of the Town Plan should include the following sections. (These area titles are broad so as to easily include other related areas if they arise.)

- Affordable Housing and Planning (to include planning for education provision)
- Economic Regeneration
- Transport and Parking
- Welfare (to include young, older and disabled people)
- Community Safety (Police and other emergency services)
- Environment

5. Plan timing

It was agreed that a community consultation event should take place in late September and that here members of the community would be invited to give their views on the agreed areas (as in section 4) and any other issues they may have.

It was suggested that the date for this event should be Saturday 25th September 2010 held at Edgcumbe House (Cllr. May and Cllr. Jewels need to confirm).

Information will be collated from this event and it was suggested that a survey should be drafted and delivered to every household in Lostwithiel.

At the next meeting the Committee needs to agree on the format of the community consultation event and consider the following,

- Timing – start/finish
- Advertising and signage
- Information available - design and printing
- Collecting public views and comment
- Boards, tables and chairs

It was agreed that the first Town Plan document should be complete 18 months from the public consultation meeting in September 2010.

6. Date of next meeting

The date of the next meeting will be 7.30pm Wednesday 7th July at Edgcumbe House.

7. Any other business

Cllr. Warwick informed the committee that he would complete the Cornwall Councillor Committee Grant Scheme application and submit to Cllr. Shackerly. The application will be for around £400.00.

Meeting closed at 9.00p.m.