

LOSTWITHIEL TOWN COUNCIL
MINUTES OF FINANCE & STAFFING COMMITTEE
MEETING HELD ON 13TH OCTOBER 2009

PRESENT Hon. Burgess Cllr. M.. Jones (Chair) Deputy Mayor Hon. Burgess Cllr. R.H.T. Peareth, Hon. Burgess Cllr. A.W. Nicholls Cllr. D.A. Abbiss

IN ATTENDANCE Town Clerk Mrs. L. Austen. Cllr. Mrs. G.M. Parsons

APOLOGIES Cllrs. C.L. Jewels & P. Sweet

DECLARATIONS OF INTEREST

Town Clerk Agenda items 3.iii, iv and item 4

SALARY REVIEWS.

- i. Town Man. It was agreed to give an increase of 2 ½ % back dated to 1st April 2009. Proposed Cllr. Peareth. Seconded Cllr. Abbiss. All in favour.
- ii. Housekeeper. It was agreed to give an increase of 2 ½ % back dated to 1st April 2009. Proposed Cllr. Nicholls. Seconded Cllr. Peareth. All in favour.
- iii. *The Town Clerk left the room.* It was agreed to award the Clerk the recommended NALC increase for SCP 37 back dated to 1st April 2009 in accordance with the terms of her contract. Proposed Cllr. Peareth. Seconded Cllr. Nicholls. All in favour.
- iv. The Town Clerk has passed the Certificate in Local Council Administration and it was agreed, under the terms of her contract, that she is moved to the next salary scale of SCP 38 from 1st September 2009. Proposed Cllr. Abbiss. Seconded Cllr. Peareth. All in favour.

TOWN CLERK'S GRATUITY

It was agreed that the said gratuity will be paid to Town Clerk Mrs. Linda Austen upon her retirement. Proposed Cllr. Jones. Seconded Cllr. Nicholls. All in favour.

The Town Clerk re-joined the meeting.

RENT REVIEW

The rent for the office on the mezzanine floor was reviewed and it was agreed that it should be 10%. Proposed Cllr. Nicholls. Seconded Cllr. Peareth. All in favour.

There being no other business the meeting closed at 8.40p.m.