

**LOSTWITHIEL TOWN COUNCIL
CORPORATE PROPERTY COMMITTEE MEETING
5TH DECEMBER 2007 AT 7.30P.M. IN EDGCUMBE HOSUE**

PRESENT The Deputy Mayor Cllr. M. Jones (Chair). Councillors V.A. May, C.D. Robson, Mrs. S.M. Wilkinson.

APOLOGIES were received and accepted from The Worshipful The Mayor Hon. Burgess Cllr. R.H.T. Peareth, Councillors D.A. Abbiss, A.W. Nicholls, J.H. Pegg.

MATTERS ARISING

- Water penetration still apparent in the Gents' toilet. Another contractor has been asked to examine and will report back for action.

OTHER MATTERS

1. It was agreed that a new Civic Robe be purchased for the Town Clerk as the current robe is in need of repair and shows signs of serious deterioration. New hats for The Mayor and The Deputy Mayor will be purchased. New hats for the Town Sergeant and Mace Bearer will be purchased but without the gold band as these can either be reused from the existing hats or new ones made. All agreed unanimously.
2. Edgcumbe House rents were reviewed and the Town Clerk will be supplied with a list of increases to enable her to inform tenants at the appropriate times.
3. The Library rent was discussed and it was felt that this needs to be brought in line with current rental costs. A new lease is due for review and agreement in April 2008 and the increase will be implemented at that time. Cllr. Jones will peruse the current lease and report back with any revisions needed.

Councillor Nicholls joined the meeting at 7.50p.m.

4. Quotation for emergency lighting in the Guildhall still not received. Other contractors will be approached.
5. Still trying to obtain quotations for the replacement of the landing window in the Guildhall. Cllr. Jones will chase this up.
6. Budget requirement for 2008-09 was discussed and agreed as follows:

Edgcumbe House	Rates	£716.00	
	Water charges	£240.00	
	Electricity	£900.00	
	Maintenance	£1500.00	
	Edgcumbe Income		£8737.00

Guildhall	Rates	£605.00	
	Electricity	£100.00	
	Maintenance	£2000.00	
	Guildhall Income		£20.00
Taprell House	Maintenance	£250.00	
	Rental Income		£2100.00
	Letting income	0.00	

Proposed Cllr. May. Seconded Cllr. Robson. All in favour.

7. Heating for Edgcumbe House. Cllr. May will obtain a quotation for heaters for the communal areas.

There being no other business the meeting closed at 8.45p.m.