

**MINUTES OF THE MEETING OF
LOSTWITHIEL TOWN COUNCIL
HELD IN THE GUILDHALL AT
7P.M. TUESDAY 7TH AUGUST 2007**

PRESENT The Worshipful The Mayor Hon. Burgess Cllr. R.H.T. Peareth. The Deputy Mayor Cllr. M. Jones. Councillors D.A. Abbiss, Mrs. P. Jarrett, C.L. Jewels, V.A. May, Hon. Burgess A.W. Nicholls (late arrival), D.L. Parsons, Mrs. G.M. Parsons, J.H. Pegg, C.D. Robson, M. Stead, P. Sweet, R. Warwick, P. Watkins, Mrs. S.M. Wilkinson.

IN ATTENDANCE The Town Clerk Mrs. L. Austen

PRAYERS The Council was led in prayer by Mayor's Chaplain Rev. Alison Munro-Smith.

DECLARATIONS OF INTEREST were made by

The Worshipful The Mayor	Item 12.6 - prejudicial as owner of the premises
Cllr. Jones	Item 12.6 - personal - working for owner
Cllr. Warwick	Item 12.4 - personal - business partner
Cllr. Jewels	Item 12 in its entirety as substitute on Planning Development at Restormel Borough Council.

The meeting was suspended to take questions from the public and to receive the Police report.

Q. Will the Council be installing a safety light on the stairs of the Guildhall as previously discussed?

A. The type of light previously suggested has been discontinued but this will be looked at again.

POLICE REPORT

PCSO Neil Renowden apologised for the absence of a report last month but said that there had been 13 reported crimes during June 2 assault, 1 house burglary 5 vehicle crimes 1 other theft, 1 drunk & disorderly, 3 criminal damage. This compared to 1 in June 2006. In July there were 14 reported crimes 3 assault, 4 vehicle crimes, 5 other theft, 2 criminal damage. This compared to 7 in July 2006. PCSO Renowden now has traffic powers and will be able to deal with certain traffic related offences, including issuing parking tickets.

The meeting was reconvened.

Hon. Burgess Cllr. A.W. Nicholls arrived at 7.17p.m.

County Councillor Mrs. Bain was not present and had not submitted a report.

113/07 DISTRICT COUNCILLORS' REPORTS

Councillor Jewels reported that

- The alcohol restriction zones which we requested are being considered.
- In two years time the District Council will no longer exist. It is felt that there has been insufficient thought given to the process. It is however up to District and County Councillors to work together in making sure that everything goes as smoothly as possible.

Councillor Nicholls reported that

- The Committee went through 16 plans and 140 delegated in just over two hours today.
- A lot of time and money is spent submitting plans for approval and it is a shame that applicants do not speak to the Planning Department first.
- Discussions going on about Bus Passes as the scheme is proving to be more expensive than was anticipated.
- Spoken to Chief Executive about the Unitary Authority and he has heard nothing at all from County about what happens next.
- Plans will be sent by e-mail in the near future. Still trying to decide exactly how this will work.

114/07 The Minutes of the Meeting held on 3rd July 2007 were approved and adopted and signed by The Mayor. Proposed Cllr. Robson. Seconded Cllr. Sweet. All in favour.

115/07 MATTERS ARISING

103/07 Visit from Planning Officer. He has been away but this will be arranged as soon as possible.

108/07 S.W. Water. A letter has been received from Mr. Cockburn. They have not yet been able to investigate the outstanding issues but will respond as soon as the information is available. A consultant has been appointed to undertake a study of the catchment and it will take six months to complete. They will then be able to determine what remedial work is required. They cannot support our request for an embargo on planning applications but will consult with the operations section in detail on each application.

111/07.5 Planning Committee. It was proposed by Cllr. Robson and seconded by Cllr. Watkins that a Committee is formed consisting of 8 members and review it when unitary status begins. Voted 9 in favour, 5 against, 2 abstentions. Motion carried.

It was therefore resolved that a Planning Committee is set up consisting of 8 members with delegated powers to deal with planning applications on behalf of the Council. Any applications felt by the Committee to warrant the attention of the full Council before a decision is made will be deferred and brought to the Council at the next meeting. Standing Orders will be amended accordingly. Proposed Cllr. Jones. Seconded Cllr. Robson. Voted 11 in favour, 3 against, 2 abstentions. Motion carried.

COMMITTEE REPORTS

116/07 Lands & Parks 10th July. The Minutes were approved and adopted and signed by The Mayor. Proposed Cllr. Watkins. Seconded Cllr. Jarrett.

MEETINGS ATTENDED ON BEHALF OF THE COUNCIL

117/07 Forum 25th July attended by Cllr. Pegg.

- Station Building. Planning permission about to be granted and a grant of £10,000 has been given by Restormel Borough Council.
- Heritage Town Characterisation Study. There will be a public meeting on 24th September in the Church Rooms.
- Duchy Palace. Nothing to report at present.
- Development Trust Company AGM will be in the near future.
- A question was asked about the new footpath in KGV. Cllr. Watkins replied that the path has been completed to our specifications but in view of the weather some of the surface has been washed away before it was compacted and this is being looked at. We do not have the funding available to use tarmac but this may be possible at a future time.
- Otter still missing from Second Island. The Mayor replied that he is working on a base for it and it will be reinstated as soon as possible.

118/07 Zurich LCAS Health and Safety Seminar attended by Cllr. Wilkinson on 10th July who gave a full report on matters raised on the day. The agenda covered Accident and Claims Review, Health and Safety Implications of an Ageing Workforce, Working at Height, Compensation Act and Corporate Manslaughter. The Seminar brochure is in the office if anyone wishes to read it.

119/07 Licensing Policy meeting at RBC attended by Cllr. Mrs. Parsons on 6th July.

- The meeting was poorly attended with only 5 people present.
- The previous policy came into force in January 2005 and has to be amended every three years.
- Each section of the policy was addressed.
- For fundraising functions where alcohol is being offered or sold it is advisable for a venue to apply for a Temporary Events Licence where up to twelve events where alcohol is involved can be held in one year. Even if alcohol is not being sold but is provided free of charge but an entrance fee is involved it is deemed to be being sold and a licence is required. The processing of a license takes ten days.

120/07 PLANNING

1. **07/01030** Refurbishment and division to create 3 units. Restormel Manor. Duchy of Cornwall. **Supported.** Proposed Cllr. Pegg. Seconded Cllr. May. All in favour.
2. **07/01103** Construction of 2 bedroom semi-detached dwelling. 5 Barn Park. Mr. G. Slyfield. **Request site meeting.** Concerned that this will be a terraced property, not a semi-detached. Proposed Cllr. Jones. Seconded Cllr. May. All in favour.

3. **07/01150** Conservatory. 7 Knights Court. Mr. N. Potter. **Supported.**
Proposed Cllr Pegg. Seconded Cllr. Abbiss. All in favour.
4. **07/01077** 2 storey extension Avery House and Annex, Bodmin Hill. Mr. & Mrs. K. Robertson. **Request a site meeting.** Concerned that part of the highway is being used for access. Proposed Cllr. Robson. Seconded Cllr. Wilkinson. Voted 10 in favour, 3 against, 3 abstentions. Cllr. Warwick abstained. Motion carried.
5. **07/01152** Removal of 2 metres of hedge to make hard standing for wheelchair loading. Penfrayne, Bodmin Hill. Mr. B. Libby. **Supported.**
Proposed Cllr. Robson. Seconded Cllr. Pegg. All in favour.
6. ***The Mayor left the room and the Deputy Mayor took the chair.***
07/01161 Demolish part of existing garage and build new extension to form MOT bay. Parkside Garage, Park Road. Duchy Motors. **Supported.** Proposed Cllr. Pegg. Seconded Cllr. Abbiss. Voted 12 in favour, 3 abstentions. Motion carried.

121/07 CORRESPONDENCE

1. Letter received from Mr. John Stephens of Silverlake congratulating the Town Council on how nice the park and grass verges are looking at present.
2. Letter of thanks from The Elliott Exhibition Foundation for our donation.
3. Letter of thanks from Cornwall Air Ambulance Trust for our donation.

Agenda item 14.1 is no longer relevant as the organisation has withdrawn its request.

122/07 FINANCE

The following schedule was approved for payment.

Western Web (retrospective - annual fee)	£111.10
Maggies Flower Shop (flowers)	£20.00
E.H. Veerman (grass cutting)	£410.07
E.H. Veerman (grass cutting)	£1217.30
E.H. Veerman (grass cutting)	£410.07
EDF (electricity Edgcumbe House)	£157.23
Eclipse Internet D/D (broadband)	£14.99
Brian Chapman (Town Man)	£1087.83
Walter Bailey (teak oil & aggregates)	£37.37
Walter Bailey (teak oil)	£35.25
S.W. Water D/D	£20.00
Cash	£30.00
Salaries as agreed.	

There being no other business the meeting closed at 9.02p.m.